

# **Licensing Sub-Committee**

**Tuesday 31 July 2012 at 10.00 am**

**To be held at the Town Hall, Pinstone Street, Sheffield, S1 2HH**

**The Press and Public are Welcome to Attend**

## **Membership**

**Councillors John Robson (Chair), Clive Skelton, Nikki Sharpe and Phillip Wood (Reserve)**

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## **PUBLIC ACCESS TO THE MEETING**

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The Licensing Committee carries out a statutory licensing role, including licensing for taxis and public entertainment.

As a lot of the work of this Committee deals with individual cases, some meetings may not be open to members of the public.

A copy of the agenda and reports is available on the Council's website at [www.sheffield.gov.uk](http://www.sheffield.gov.uk). You can also see the reports to be discussed at the meeting if you call at the First Point Reception, Town Hall, Pinstone Street entrance. The Reception is open between 9.00 am and 5.00 pm, Monday to Thursday and between 9.00 am and 4.45 pm. on Friday, or you can ring on telephone no. 2734552.

You may not be allowed to see some reports because they contain confidential information. These items are usually marked \* on the agenda.

If you require any further information please contact Harry Clarke on 0114 273 6183 or email [harry.clarke@sheffield.gov.uk](mailto:harry.clarke@sheffield.gov.uk).

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## **FACILITIES**

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There are public toilets available, with wheelchair access, on the ground floor of the Town Hall. Induction loop facilities are available in meeting rooms.

Access for people with mobility difficulties can be obtained through the ramp on the side to the main Town Hall entrance.

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**LICENSING SUB-COMMITTEE AGENDA  
31 JULY 2012**

**Order of Business**

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- 1. Welcome and Housekeeping Arrangements**
- 2. Apologies for Absence**
- 3. Exclusion of Public and Press**  
To identify items where resolutions may be moved to exclude the press and public.
- 4. Declarations of Interest**  
Members to declare any interests they have in the business to be considered at the meeting.
- 5. LICENSING ACT 2003**
  - 5. Vessel "LB Hardfeet", Arch 16, Victoria Quays, Wharf Street, Sheffield S2 5SY**  
10.00 am Report of the Chief Licensing Officer
  - 6. Dog and Partridge, 56 Trippet Lane, Sheffield S1 4EL**  
11.00 am Report of the Chief Licensing Officer

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**ADVICE TO MEMBERS ON DECLARING INTERESTS AT MEETINGS**

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The existing Standards regime will be abolished from 1<sup>st</sup> July, 2012 by the Localism Act 2011. From this date, the way that your interests need to be registered and declared will change. Prejudicial and personal interests will no longer exist and they have been replaced by Disclosable Pecuniary Interests (DPIs).

The Act also requires that provision is made for interests which are not Disclosable Pecuniary Interests and requires the Council to introduce a new local Code of Conduct for Members. It is intended that provision will be made in the new Code for dealing with "personal" interests.

The Regulations in relation to Disclosable Pecuniary Interests have only recently been published by the Government and guidance is being developed for circulation to you prior to 1<sup>st</sup> July.

If at all possible, you should try to identify any potential interest you may have before the meeting so that you and the person you ask for advice can fully

consider all the circumstances before reaching a conclusion on what action you should take.

Advice can be obtained from Lynne Bird, Director of Legal Services on 0114 2734018 or email [lynne.bird@sheffield.gov.uk](mailto:lynne.bird@sheffield.gov.uk)



## SHEFFIELD CITY COUNCIL Committee Report

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**Report of:** Chief Licensing Officer (Head of Licensing)

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**Date:** 31<sup>st</sup> July 2012

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**Subject:** Licensing Act 2003

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**Author of Report:** Andy Ruston – 203 7751

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**Summary:** To consider an objection to a temporary event notice under section 105 of the Licensing Act 2003.

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**Recommendations:** That members note the content of the report and any further information supplied.

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**Background Papers:**

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**Category of Report:** OPEN

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**REPORT OF THE CHIEF LICENSING OFFICER  
HEAD OF LICENSING TO THE LICENSING COMMITTEE**

Ref No: 61/12

**LICENSING ACT 2003**

**Hearing to consider a notice of objection to a Temporary Event Notice.**

**Vessel 'LB Hardfeet', Arch 16 Victoria Quays, Wharf Street, S2 5SY**

**1.0 PURPOSE OF REPORT**

- 1.1 To consider a notice of objection submitted by South Yorkshire Police relating to a temporary event notice for the premises known as Vessel 'LB Hardfeet', Arch 16 Victoria Quays, Wharf Street, S2 5SY.

**2.0 THE TEMPORARY EVENT NOTICE**

- 2.1 The proposed premises user is Miss Dorothy Kim Grange.
- 2.2 The temporary event notice, which was received on 17 July 2012, is attached to this report labelled Appendix 'A'.
- 2.3 The event is from 4 August 2012 until 5 August 2012 for the following times 10:00 hours to 22:30 hours.
- 2.4 The nature of the event is described in the notice.
- 2.5 The licensable activities intended to be carried on at the premises are:
- The sale by retail of alcohol
  - The provision of regulated entertainment

**3.0 REASONS FOR REFERRAL**

- 3.1 A notice was submitted by South Yorkshire Police on 17<sup>th</sup> July 2012, objecting to the temporary event notice on the following grounds of public safety.
- 3.2 The notice of objection is attached at Appendix 'B'.
- 3.3 The applicant and the objecting officers from 3.1 have been invited to attend the hearing. Copies of the front page of the notices are attached to this report labelled Appendix 'C'.

#### **4.0 FINANCIAL IMPLICATIONS**

4.1 There are no specific financial implications arising from this application. However, additional costs may be incurred should the matter go to appeal. In such an eventuality it may not be possible to recover all these costs. The impact of these additional costs (if any) will be kept under review and may be subject of a further report during the year.

#### **5.0 THE LEGAL POSITION**

5.1 Section 104 (2) of the Licensing Act states:

"Where a relevant person who is given a temporary event notice is satisfied that allowing the premises to be used in accordance with the notice would undermine a licensing objective, the relevant person must give a notice stating the reasons for being so satisfied (an "objection notice") –

- (a) to the relevant licensing authority,
- (b) to the premises user, and
- (c) to every other relevant person."

5.2 Section 105 (2) states:

"The relevant licensing authority must –

- (a) hold a hearing to consider the objection notice, unless the premises user, the relevant person who gave the objection notice and the authority agree that a hearing is unnecessary, and
- (b) having regard to the objection notice, give the premises user and each other relevant person a counter notice under this section if it considers it necessary for the promotion of a licensing objective to do so."

5.3 Section 106A (2) states:

"The relevant licensing authority may impose one or more conditions on the standard temporary event notice if –

- (a) the authority considers it appropriate for the promotion of the licensing objectives to do so,
- (b) the conditions are also imposed on a premises licence or club premises certificate that has effect in respect of the same premises, or any part of the same premises, as the temporary event notice, and
- (c) the conditions would not be inconsistent with the carrying out of the licensable activities under the temporary event notice.

#### **6.0 HEARINGS REGULATIONS**

6.1 Regulations governing hearings under the Licensing Act 2003 have been made by the Secretary of State.

6.2 The Licensing Authority has provided all parties with the information required in the Regulations to the 2003 Act as set out at Appendix 'D'.

6.3 Attached at Appendix 'D' is the following: -

- a) a copy of the Notice of Hearing;
- b) the rights of a party provided in Regulations 15 and 16;
- c) the consequences if a party does not attend or is not represented at the hearing
- d) the procedure to be followed at the hearing.

## **7.0 APPEALS**

7.1 The Licensing Act 2003 section 181 and Schedule 5 makes provision for appeals to be made by the premises user and every other relevant person against decisions of the Licensing Authority, to the Magistrates' Court.

## **8.0 RECOMMENDATIONS**

8.1 That members carefully consider the representations made and take such steps, as the Committee consider necessary for the promotion of the licensing objectives.

## **9.0 OPTIONS OPEN TO THE COMMITTEE**

9.1 To acknowledge the temporary event notice, allowing the event to go ahead on the proposed date in the terms requested.

9.2 To acknowledge the temporary event notice, allowing the event to go ahead on the proposed date in the terms requested with the addition of a statement of conditions.

9.3 To give the premises user a counter notice if it considers it necessary for the promotion of a licensing objective.

Stephen Lonnia  
Chief Licensing Officer  
Licensing Service,  
Sheffield City Council  
Block C, Staniforth Road Depot  
Staniforth Road  
Sheffield  
S9 3HD

23<sup>rd</sup> July 2012



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# APPENDIX A



Sheffield City Council  
Application for a Temporary Event Notice  
Licensing Act 2003

For help contact  
general.licensing@sheffield.gov.uk  
Telephone: 0114 2734264 / 0114 2734880

\* required information

Section 1 of 8

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference

122107

This is the unique reference for this application generated by the system.

Your reference

hardfeet 4 aug

You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

- Yes  No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

\* First name

dorothy

\* Family name

grange

\* E-mail

dorrie@sheffieldboats.co.uk

Main telephone number

(44) 0114 2786314

Include country code.

Other telephone number

0114 2763031

Indicate here if you would prefer not to be contacted by telephone

Are you:

- Applying as a business or organisation, including as a sole trader  
 Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

\* Is your business registered in the UK with Companies House?

- Yes  No

\* Registration number

4036246

\* Business name

A & G Passenger Boats Ltd

If your business is registered, use its registered name.

\* VAT number

- 797010911

Put "none" if you are not registered for VAT.

\* Legal status

Private Limited Company

Continued from previous page...

\* Your position in the business

Home country

The country where the headquarters of your business is located.

**Registered Address**

Address registered with Companies House.

\* Building number or name

\* Street

District

\* City or town

County or administrative area

\* Postcode

\* Country

The information given here will be saved and will be pre-filled in future forms.

**Section 2 of 8**

**APPLICATION DETAILS (See also guidance on completing the form, general notes and note 1)**

Have you had any previous or maiden names?

Yes  No

Enter details of any previous names or maiden names

First name

Family name

**Add another previous name**

\* Your date of birth  /  /   
dd mm yyyy

Applicant must be 18 years of age or older

National Insurance number

This box need not be completed if you are an individual not liable to pay UK national insurance.

Place of birth

Continued from previous page...

**Correspondence Address**

Is the address the same as (or similar to) the address given in section one?

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

- Yes
- No

Building number or name	Arch 16
Street	Victoria Quays
District	Wharf Street
City or town	Sheffield
County or administrative area	South Yorkshire
Postcode	S2 5SY
Country	United Kingdom

**Additional Contact Details**

Are the contact details the same as (or similar to) those given in section one?

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

- Yes
- No

E-mail	dorrie@sheffieldboats.co.uk
Telephone number	(44) 0114 2786314
Other telephone number	0114 2763031

**Section 3 of 8**

**THE PREMISES**

I, the proposed user, hereby give notice under section 100 of the Licensing Act 2003 of my proposal to carry out a temporary activity at the premises described below.

Give the address of the premises where you intend to carry on the licensable activities or if it has no address give a detailed description (including the Ordnance Survey references). (See also guidance on completing the form, note 2)

\* Does the premises have an address?

- Yes
- No

Continued from previous page...

**Address**

Is the address the same as (or similar to) the address given in section one?

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

Yes  No

\* Building number or name

\* Street

District

\* City or town

County or administrative area

\* Postcode

\* Country

\* Does a premises licence or club premises certificate have effect in relation to the premises (or any part of the premises)?

Neither  Premises licence  Club premises certificate

\* Premises licence number

**Location Details**

\* Provide further details about the location of the event

If you intend to use only part of the premises at this address or intend to restrict the area to which this notice applies, give a description and details below (see also guidance on completing the form, note 3)

Describe the nature of the premises below (see also guidance on completing the form, note 4)

Describe the nature of the event below (see also guidance on completing the form, note 5)

Continued from previous page...

**Section 4 of 8**

**LICENSABLE ACTIVITIES**

State the licensable activities that you intend to carry on at the premises  
(see also guidance on completing the form, note 6):

- The sale by retail of alcohol
- The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club
- The provision of regulated entertainment
- The provision of late night refreshment
- The giving of a late temporary event notice

(see also guidance on completing the form, note 7)

State the dates on which you intend to use these premises for licensable activities  
(see also guidance on completing the form, note 8)

4th an 5th August 2012

The maximum period for using premises for licensable activities under the authority of a temporary event notice is 96 hours (four days).

State the times during the event period that you propose to carry on licensable activities (give times in 24 hour clock)  
(see also guidance on completing the form, note 9)

10am to 10.30pm daily

State the maximum number of people at any one time that you intend to allow to be present at the premises during the times when you intend to carry on licensable activities, including any staff, organisers or performers  
(see also guidance on completing the form, note 10)

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Note that the maximum number of people cannot exceed 499.

If the licensable activities will include the supply of alcohol, state whether the supplies will be for consumption on or off the premises, or both  
(see also guidance on completing the form, note 11):

- On the premises only
- Off the premises only
- Both

**Section 5 of 8**

**PERSONAL LICENCE HOLDERS (See also guidance on completing the form, note 12)**

Do you currently hold a valid personal licence?

- Yes
- No

Continued from previous page...

Provide the details of your personal licence below.

Issuing licensing authority

Licence number

Date of issue  /  /   
dd mm yyyy

Date of expiry  /  /   
dd mm yyyy

Any further relevant details

**Section 6 of 8**

**PREVIOUS TEMPORARY EVENT NOTICES (See also guidance on completing the form, note 13)**

Have you previously given a temporary event notice in respect of any premises for events falling in the same calendar year as the event for which you are now giving this temporary event notice?  Yes  No

State the number of temporary event notices you have given for events in that same calendar year

Have you already given a temporary event notice for the same premises in which the event period:  
a) Ends 24 hours or less before; or  Yes  No  
b) Begins 24 hours or less after the event period proposed in this notice?

**Section 7 of 8**

**ASSOCIATES AND BUSINESS COLLEAGUES (See also guidance on completing the form, note 14)**

Has any associate of yours given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?  Yes  No

Continued from previous page...

Has any associate of yours already given a temporary event notice for the same premises in which the event period:

- a) Ends 24 hours or less before; or
  - b) Begins 24 hours or less after the event period proposed in this notice?
- Yes                       No

Has any person with whom you are in business carrying on licensable activities given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?

- Yes                       No

Has any person with whom you are in business carrying on licensable activities already given a temporary event notice for the same premises in which the event period:

- a) Ends 24 hours or less before; or
  - b) Begins 24 hours or less after the event period proposed in this notice?
- Yes                       No

**Section 8 of 8**

**CONDITION**

It is a condition of this temporary event notice that where the relevant licensable activities described in Section 4 above include the supply of alcohol that all such supplies are made by or under the authority of the premises user. (See also guidance on completing the form, note 16)

**PAYMENT DETAILS**

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card. This formality requires a fixed fee of £21

**ATTACHMENTS**

**DECLARATION**

- \* The information contained in this form is correct to the best of my knowledge and belief.
- \* I understand that it is an offence:
- \* (i) to knowingly or recklessly make a false statement in connection with this temporary event notice and that a person is liable on conviction for such an offence to a fine up to level 5 on the standard scale; and



Continued from previous page...

\* (ii) to permit an unauthorised licensable activity to be carried on at any place and that a person is liable on conviction for any such offence to a fine not exceeding £20,000, or to imprisonment for a term not exceeding six months, or to both.

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

\* Full name

\* Capacity

\* Date  /  /   
dd mm yyyy

**Add another signatory**

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

Digital signature

You can digitally sign the form if you wish, this will be verified and passed to the authority.

When you are satisfied that you have completed the form correctly, save it and continue with the application process. If the online application screen is no longer available in your browser, [click here](#) to resume.

**OFFICE USE ONLY**

Applicant reference number

Fee paid

Payment provider reference

ELMS Payment Reference

Payment status

Payment authorisation code

Payment authorisation date

Date and time submitted

Approval deadline

Error message

Is Digitally signed



## Application history

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Application Type:	Application for a Temporary Event Notice
Authority:	Sheffield City Council
Authority Email:	general.licensing@sheffield.gov.uk
Authority Phone:	0114 2734264 / 0114 2734880
Submitted by:	dorothy grange,A & G Passenger Boats Ltd
Email:	dorrie@sheffieldboats.co.uk
Phone:	
Authority Ref:	
Applicant Ref:	hardfeet 4 aug
System Ref:	122107
Payment Ref:	2295401100

### Status History

Application put on hold at 08:50AM on 18/07/2012. Authority user responsible: Gary Conway  
 Application accepted for processing at 08:41AM on 18/07/2012. Authority user responsible: Gary Conway  
 Application receipted at 14:13PM on 17/07/2012. Authority user responsible: Gary Conway  
 Application submitted at 11:34AM on 17/07/2012  
 Application started at 10:54AM on 17/07/2012

### Message History

Date: 18/07/2012  
 From: Sheffield City Council  
 Subject: Your application has been put on hold  
 Message: Sheffield City Council put your application on hold on 18/07/2012 08:50. If you agree conditions with the Police they may withdraw their objection, prior to a hearing.  
 Attachment names(s)

Date: 18/07/2012  
 From: Sheffield City Council  
 Subject: Your application has been checked  
 Message: Sheffield City Council has confirmed that you have supplied a complete set of details for your application on 18/07/2012 08:41. Your application has been checked and forwarded to the responsible authorities. The Police have objected. You will receive further information in due course regarding a Licensing Committee Hearing to consider your application. You may withdraw your application before this time.  
 Attachment names(s)

Date: 17/07/2012  
 From: Sheffield City Council  
 Subject: Your application has been receipted  
 Message: Sheffield City Council acknowledged receipt of your application on 17/07/2012 14:13  
 Attachment names(s)

**Conway Gary (CEX)**

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**From:** Conway Gary (CEX)  
**Sent:** 18 July 2012 07:52  
**To:** 'Sheffield.Liquor-Licensing@southyorks.pnn.police.uk'  
**Subject:** FW: A & G Passenger Boats Ltd  
**Attachments:** tens 4aug A & G Paas.pdf

Hello Lucy this came in after I had left yesterday, does this address your objection or shall we continue to a hearing?

Regards.

*Gary Conway*  
Licensing Officer, Licensing Services,  
Business Strategy & Regulation  
Block C Staniforth Road Depot  
Staniforth Road  
Sheffield  
S9 3HD

Telephone: 0114 2734264 Fax: 0114 2735410  
Email: gary.conway@sheffield.gov.uk  
www.sheffield.gov.uk

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**Part or all of the information contained in this document may be subject to legal professional privilege and must not be disclosed without the prior consent of Legal & Governance Services. It may be exempt from disclosure by virtue of Section 42 of the Freedom of Information Act 2000 and Para 10, Sch 7 of the Data Protection Act 1998**

 **Please don't print this e-mail unless you really need to**

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**From:** Licensing(General)  
**Sent:** 17 July 2012 17:15  
**To:** Conway Gary (CEX); Gough Jayne (CEX); Ruston Andy (CEX)  
**Cc:** 'Sheffield.Liquor-Licensing@southyorks.pnn.police.uk'  
**Subject:** FW: A & G Passenger Boats Ltd

**From:** paul [mailto:paul@sheffieldboats.co.uk]  
**Sent:** 17 July 2012 17:01  
**To:** Licensing(General)  
**Subject:** A & G Passenger Boats Ltd

Hi Emma, Jane and Gary.

Thanks for your very prompt dealings of out tens notice submissions.

Sorry I have been out on boat trips this afternoon.

1. I can open the 2<sup>nd</sup> tens notice for the Bar The Quays 1819 so have saved it again with the correct date on

its file name, it is correct on the document. Hopefully you can read it this time.

2. I understand that the police are going to object to the Hardfeet Tens notice. I quite understand and expected that they would, as we are a tiny part of a large event of Sheftival that is going on that weekend in the Don Valley Stadium area.

While the boat is moving we are not doing anything that needs an extra licence it is well within our normal operation.

We may be covered while we are moored at the Don Valley Moorings by the general events notice as I know they will be a number of drink venues there.

As the organisers have not got back to us to confirm, to cover ourselves I applied for a tens licence so that it was within the 10 working day period as I stated above I expected the Police to want good control in the event, as there are a lot of people expected to attend.

It is expected that people leaving the boat after their trip will want to take there drinks off the boat, (in plastic glasses), this will make turn round on the trips easier for both passengers and staff. It is also anticipated that people on the quayside may want a drink, ice cream etc at times that the boat is moored. The third reason for wanting on off sell tens, is in the case the boat has an engine problem and we need to remain stationary at Don Valley moorings. Hopefully that makes sense, I will contact the organisers of Sheftival in the morning and check out the conditions that have been put on the event as a whole.

Please do not hesitate to contact me with any other questions.

Regards

Dorrie Grange

A & G Passenger Boats Ltd  
Arch 16  
Victoria Quays  
Wharf Street  
Sheffield  
S2 5SY  
Tel:0114 2786314  
[www.sheffieldboats.co.uk](http://www.sheffieldboats.co.uk)  
e-mail: [info@sheffieldboats.co.uk](mailto:info@sheffieldboats.co.uk)  
Company number (registered in England & Wales) 4036246

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# APPENDIX B

**Rhodes Emma (CEX)**

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**From:** Lucy.Adams@southyorks.pnn.police.uk on behalf of Sheffield.Liquor-Licensing@southyorks.pnn.police.uk  
**Sent:** 17 July 2012 15:55  
**To:** Licensing(General)  
**Cc:** Benita.Mumby@southyorks.pnn.police.uk; Elizabeth.Payne@southyorks.pnn.police.uk; Andrea.Marsden@southyorks.pnn.police.uk; shiva.prisard@sheffield.gov.uk  
**Subject:** Objection-Arch 16/moored at quay side, Victoria Quays

Sent on behalf of Sheffield Licensing, South Yorkshire Police

Licensing General  
 Block C  
 Staniforth Road Depot  
 609 Staniforth Road  
 Sheffield  
 S9 3GZ  
 Date: 17.7.12

**Licensing Act 2003**

**Objection to temporary event notice 4 & 5 August 2012**

**Vessel LB Hardfeet, Arch 16/moored at quay side, Victoria Quays**

On behalf of the Chief Constable of South Yorkshire, an objection is being made in relation to the above application.

The grounds of objection are based on our concerns surrounding public safety. Our concerns relate to the selling of alcohol at various points throughout the barges journey and how this will be managed. Given the proximity to water and lack of planned areas to moor we feel there is a potential risk to those who are sold alcohol even extending to how they are served and the selling to underage children.

In order for the objection to be withdrawn, the matters outlined must be addresses to our satisfaction.

Yours faithfully,

For and on behalf of

Chief Constable, South Yorkshire Police

Cc

"This emailed representation is made in accordance with the agreement with the Licensing Authority on 1st November 2006 to accept representations by email".

Sheffield Licensing Section  
1st Floor  
Attercliffe Police Station  
60 Attercliffe Common  
Sheffield  
S9 2AD  
Licensing Team

Lucy Adams 0114 2523617 internal 718617  
Tracey Klein 0114 2523948 internal 718948  
Andrea Marsden 0114 2523618 internal 718618  
Lizzie Payne 0114 2523163 internal 718163  
Jodie Fulford 0114 2523556 internal 718 556  
Alicia Marsden 0114 2523111 internal 718 111  
Fax 0114 2523688 Internal 8688

To find out who your local Safer Neighbourhood Team officer is, how to contact them, and to find out what's happening in your area enter your postcode at <http://neighbourhood.southyorks.police.uk>

(19)

# APPENDIX C





## Notice of hearing in respect of a Police objection

**Miss Dorothy Kim Grange**  
**Arch 16**  
**Victoria Quays**  
**Wharf Street**  
**Sheffield**  
**S2 5SY.**

The Sheffield City Council, being the licensing authority, on the 17 July 2012 received an objection notice from South Yorkshire Police in relation to the temporary event notice given by Miss Dorothy Kim Grange for an event to take place on 4 and 5 August 2012 from 10:00 hours to 22:30 hours at **Vessel 'LB Hardfeet, Arch 16/moored at quay side, Victoria Quays, Wharf Street, Sheffield, S2 5SY.**

The Police objection notice is attached.

The Council now GIVES YOU NOTICE that this matter will be considered at a hearing to be held in a meeting room at Sheffield City Council, The Town Hall, Pinstone Street, Sheffield S1 2HH, on the **31 July 2012, at 10am**; following which the Council will make a decision.

The particular points on which the Council considers that it will want clarification at the hearing from a party are as follows:

- 1) Your response to the objection notice submitted by South Yorkshire Police, upon which you may ask and be asked questions by the parties to the hearing.
- 2) You may also be asked questions by the parties to the hearing, relating to your intended events.

You should complete form LAR1 and return it to: **Licensing Service, Sheffield City Council Block C Staniforth Road Depot Staniforth Road Sheffield S9 3HD, within one (1) working day before the day or the first day on which the hearing is to be held.**

Dated

Signed \_\_\_\_\_

The officer appointed for this purpose  
Licensing Officer

Please address any communications to: Licensing Service, Sheffield City Council, Block C Staniforth Road Depot Staniforth Road, Sheffield, S9 3HD.

## Notice of hearing in respect of a Police objection

Sheffield Licensing Section  
1<sup>st</sup> Floor  
Attercliffe Police Station  
60 Attercliffe Common  
Sheffield  
S9 2AD

The Sheffield City Council, being the licensing authority, on the 17 July 2012 received an objection notice from South Yorkshire Police in relation to the temporary event notice given by Miss Dorothy Kim Grange for an event to take place on 4 August 2012 from 10:00 hours to 22:30 hours at **Vessel 'LB Hardfeet', Arch 16/moored at quay side, Victoria Quays, Wharf Street, Sheffield, S2 5SY.**

The Police objection notice is attached.

The Council now GIVES YOU NOTICE that this matter will be considered at a hearing to be held in a meeting room at Sheffield City Council, The Town Hall, Pinstone Street, Sheffield S1 2HH, on the **31 July 2012, at 10am**; following which the Council will make a decision.

The particular points on which the Council considers that it will want clarification at the hearing from a party are as follows:

- 1) The objection notice you have made and the reasons why you are satisfied that allowing the premises to be used in accordance with the notice would undermine the crime prevention objective.
- 2) You may also be asked questions by the parties to the hearing, relating to your objection notice.

**You should complete form LAR1 and return it to: Licensing Service, Sheffield City Council, Block C Staniforth Road Depot, Staniforth Road Sheffield, S9 3GZ, within one (1) working day before the day or the first day on which the hearing is to be held.**

Dated \_\_\_\_\_

Signed \_\_\_\_\_

The officer appointed for this purpose  
Licensing Officer

Please address any communications to: Licensing Service, Sheffield City Council Block C Staniforth Road Depot  
Staniforth Road Sheffield S9 3HD

# APPENDIX D



## Notice of hearing in respect of a Police objection

**Miss Dorothy Kim Grange**  
**Arch 16**  
**Victoria Quays**  
**Wharf Street**  
**Sheffield**  
**S2 5SY.**

The Sheffield City Council, being the licensing authority, on the 17 July 2012 received an objection notice from South Yorkshire Police in relation to the temporary event notice given by Miss Dorothy Kim Grange for an event to take place on 4 and 5 August 2012 from 10:00 hours to 22:30 hours at **Vessel 'LB Hardfeet, Arch 16/moored at quay side, Victoria Quays, Wharf Street, Sheffield, S2 5SY.**

The Police objection notice is attached.

The Council now GIVES YOU NOTICE that this matter will be considered at a hearing to be held in a meeting room at Sheffield City Council, The Town Hall, Pinstone Street, Sheffield S1 2HH, on the **31 July 2012, at 10am**; following which the Council will make a decision.

The particular points on which the Council considers that it will want clarification at the hearing from a party are as follows:

- 1) Your response to the objection notice submitted by South Yorkshire Police, upon which you may ask and be asked questions by the parties to the hearing.
- 2) You may also be asked questions by the parties to the hearing, relating to your intended events.

You should complete form LAR1 and return it to: **Licensing Service, Sheffield City Council Block C Staniforth Road Depot Staniforth Road Sheffield S9 3HD, within one (1) working day before the day or the first day on which the hearing is to be held.**

Dated

Signed \_\_\_\_\_

The officer appointed for this purpose  
Licensing Officer

Please address any communications to: Licensing Service, Sheffield City Council, Block C Staniforth Road Depot Staniforth Road, Sheffield, S9 3HD.

**NOTES**

**Right of attendance, assistance and representation**

- 15. Subject to regulations 14(2) and 25, a party may attend the hearing and may be assisted or represented by any person whether or not that person is legally qualified.

**Representations and supporting information**

- 16. At the hearing a party shall be entitled to –
  - (a) in response to a point upon which the authority has given notice to a party that it will want clarification under regulation 7(1)(d), give further information in support of their application, representations or notice (as applicable),
  - (b) if given permission by the authority, question any other party; and
  - (c) address the authority

**Failure of parties to attend the hearing**

- 20. – (1) If a party has informed the authority that he does not intend to attend or be represented at a hearing, the hearing may proceed in his absence.
- (2) If a party who has not so indicated fails to attend or be represented at a hearing the authority may:–
  - (a) where it considers it to be necessary in the public interest, adjourn the hearing to a specified date, or
  - (b) hold the hearing in the party's absence.
- (3) Where the authority holds the hearing in the absence of a party, the authority shall consider at the hearing the application, representations or notice made by that party.
- (4) Where the authority adjourns the hearing to a specified date it must forthwith notify the parties of the date, time and place to which the hearing has been adjourned.

**Procedure at hearing**

- 21. Subject to the provisions of the Regulations, the authority shall determine the procedure to be followed at the hearing.
- 22. At the beginning of the hearing, the authority shall explain to the parties the procedure which it proposes to follow at the hearing and shall consider any request made by a party under regulation 8(2) for permission for another person to appear at the hearing, such permission shall not be unreasonably withheld.
- 23. A hearing shall take the form of a discussion led by the authority and cross-examination shall not be permitted unless the authority considers that cross-examination is required for it to consider the representations, application or notice as the case may require.
- 24. The authority must allow the parties an equal maximum period of time in which to exercise their rights provided for at regulation 16.
- 25. The authority may require any person attending the hearing who in their opinion is behaving in a disruptive manner to leave the hearing and may –
  - (a) refuse to permit that person to return, or
  - (b) permit him to return only on such conditions as the authority may specify, but such a person may, before the end of the hearing, submit to the authority in writing any information which they would have been entitled to give orally had they not been required to leave.

**Licensing Act 2003 – Hearing Procedure – Regulation 7 (1)**

This procedure has been drawn up in accordance with the Licensing Act 2003 to assist those parties attending Licensing Committee hearings.

1. The hearing before the Council is Quasi Judicial.
2. The Chair of the Licensing Committee will introduce the Committee and ask officers to introduce themselves.
3. The Chair will ask the applicants to formally introduce themselves.
4. The Solicitor to the Committee will outline the procedure to be followed at the hearing.
5. Hearing Procedure:-
  - (a) The Licensing Officer will introduce the report.
  - (b) Questions concerning the report can be asked both by Members and the applicant.
  - (c) The Licensing Officer will introduce in turn representatives for the Responsible Authority and Interested Parties who will be asked to detail their relevant representations.
  - (d) Members may ask questions of those parties
  - (e) With the leave of the Chair the applicant or his representative may cross examine the representatives of the Responsible Authorities and Interested Parties.
  - (f) The applicant/licensee (or his/her nominated representative) will then be asked to:-
    - (i) detail the application;
    - (ii) provide clarification on the application and respond to the representations made.
  - (g) The applicant/licensee (or his/her nominated representative) may then be asked questions by members and with the leave of the Chair from the other parties present.
  - (h) The applicant will then be given the opportunity to sum up the application.
  - (i) The Licensing Officer will then detail the options.
  - (j) There will then be a private session for members to take legal advice and consider the application.
6. The decision of the Licensing Committee will be given in accordance with the requirements of the Licensing Act 2003 and regulations made there under.

- NB:
- 1) At any time in the Licensing Process Members of the Committee may request legal advice from the Solicitor to the Committee. This advice may be given in open session or in private.
  - 2) The Committee Hearing will be held in public unless and in accordance with the Regulations the Committee determine that the public should be excluded.

**Form LAR 1**  
Regulation 8

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**Notice of actions following receipt of notice of hearing**

To **Licensing Service,  
Sheffield City Council  
Block C Staniforth Road Depot  
Staniforth Road  
Sheffield  
S9 3HD.**

I **Miss Dorothy Kim Grange**

Of **Arch 16  
Victoria Quays  
Wharf Street  
Sheffield  
S2 5SY.**

hereby confirm that I have received the Notice of Hearing dated and notify you as follows  
**(please complete):**

I intend to attend the hearing

I do not intend to attend the hearing

I intend to be represented at the hearing by: .....

I do not intend to be represented at the hearing by: .....

I consider the hearing to be unnecessary because: .....  
.....

I request that .....should appear at  
the hearing and set out below the point or points on which this person may be  
able to assist the authority in relation to this application, representations or  
notice of the party making the request.

Dated: ..... Signed: .....

Please complete this form and return it to: Licensing Service, Sheffield City Council  
Block C Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD.

## Regulation 8

- (1) A party shall give to the authority within the period of time provided for in the following provisions of this regulation a notice stating –
- (a) whether he intends to attend or be represented at the hearing;
  - (b) whether he considers a hearing to be unnecessary
- (2) In a case where a party wishes any other person (other than the person he intends to represent him at the hearing) to appear at the hearing, the notice referred to in paragraph (1) shall contain a request for permission for such other person to appear at the hearing accompanied by details of the name of that person and a brief description of the point or points on which that person may be able to assist the authority in relation to the application, representations or notice of the party making the request.

- (3) In the case of a hearing under –

- (a) section 48(3)(a) (cancellation of interim authority notice following police objection), or
- (b) section 105(2)(a) (counter notice following police objection to temporary event notice),

the party shall give the notice no later than one working day before the day or the first day on which the hearing is to be held.

- (4) In the case of a hearing under –

- (a) section 167(5)(a) (review of premises licence following closure order),
- (b) paragraph 4(3)(a) of Schedule 8 (determination of application for conversion of existing licence), paragraph 16(3)(a) of Schedule 8 (determination of application for conversion of existing club certificate)
- (c) paragraph 26(3)(a) of Schedule 8 (determination of application by holder of justices' licence for grant of personal licence),

the party shall give the notice no later than two working days before the day or the first day on which the hearing is to be held.

- (5) In any other case, the party shall give the notice no later than five working days before the day or the first day on which the hearing is to be held.





## SHEFFIELD CITY COUNCIL Committee Report

6

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<b>Report of:</b>	Chief Licensing Officer, Head of Licensing
<b>Date:</b>	31 July 2012
<b>Subject:</b>	Licensing Act 2003
<b>Author of Report:</b>	Andy Ruston
<b>Summary:</b>	To consider an Application to Vary a Premises Licence made under the Licensing Act 2003.
<b>Recommendations:</b>	That members carefully consider the representations made and take such steps, as the Committee consider necessary for the promotion of the Licensing Objectives.
<b>Background Papers:</b>	Attached documents
<b>Category of Report:</b>	OPEN

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# Dog and Partridge 56 Trippet Lane S1 4EL

N



Site

**Scale: 1:1,250**

**Sheffield City Council  
Knowledge & Research Team**  
*Policy, Partnerships & Research Service*  
Tel: (0114) 2930239

**REPORT OF THE CHIEF LICENSING OFFICER,  
HEAD OF LICENSING, TO THE LICENSING COMMITTEE**

Ref No: 57/12

**LICENSING ACT 2003**

**Dog & Partridge, 56 Trippet Lane, Sheffield, S1 4EL.**

**1.0 PURPOSE OF REPORT**

1.1 To consider an Application to Vary a Premises Licence made under the Licensing Act 2003.

**2.0 THE APPLICATION**

2.1 The applicant is Punch Taverns Plc.

2.2 The application, which was received on 12 June 2012 is attached to this report labelled Appendix 'A'.

2.3 Page 2 of the application form details briefly the proposed variation.

2.4 The current premises licence is attached at Appendix 'B'.

**3.0 REASONS FOR REFERRAL**

3.1 Representations concerning the application for variation have been received from the following :-

- Health and Safety Attached at Appendix 'C'
- Environmental Protection Services Attached at Appendix 'D'
- Local Councillor Attached at Appendix 'E'
- Local Residents Attached at Appendix 'F'

3.2 As the representations have not been resolved, the matter is referred to the Licensing Committee.

3.3 The applicant and representatives from 3.1 have been invited to attend the hearing. Copies of the front page of the notices are attached to this report labelled Appendix 'G'.

**4.0 FINANCIAL IMPLICATIONS**

4.1 There are no specific financial implications arising from this application. However, additional costs may be incurred should the matter go to appeal. In such an eventuality it may not be possible to recover all these costs. The impact of these additional costs (if any) will be kept under review and may be subject of a further report during the year.

**5.0 THE LEGAL POSITION**

5.1 The Licensing Act 2003 at section 4 (1) requires the Licensing Authority to carry out its functions with a view to promoting the Licensing Objectives which section 4(2) sets out as: -

- a) the prevention of crime and disorder,
- b) public safety,
- c) the prevention of public nuisance

3

d) the protection of children from harm.

5.2 Section 4(3) of the Licensing Act also requires the Licensing Authority to have regard to the published statement of Licensing Policy and any guidance issued by the Secretary of State under section 182.

## **6.0 HEARINGS REGULATIONS**

6.1 Regulations governing hearings under the Licensing Act 2003 have been made by the Secretary of State.

6.2 The Licensing Authority has provided all parties with the information required in the Regulations to the 2003 Act as set out at Appendix 'H'.

6.3 Attached at Appendix 'H' is the following: -

- a) a copy of the Notice of Hearing;
- b) the rights of a party provided in Regulations 15 and 16;
- c) the consequences if a party does not attend or is not represented at the hearing
- d) the procedure to be followed at the hearing.

## **7.0 APPEALS**

7.1 The Licensing Act 2003 section 181 and Schedule 5 makes provision for appeals to be made by the applicant and those making representations against decisions of the Licensing Authority, to the Magistrates' Court.

## **8.0 RECOMMENDATIONS**

8.1 That members carefully consider the representations made and take such steps, as the Committee consider necessary for the promotion of the Licensing Objectives.

## **9.0 OPTIONS OPEN TO THE COMMITTEE**

9.1 To vary the premises licence in the terms requested.

9.2 To vary the premises licence with modified conditions.

9.3 To reject the whole or part of the application.

Stephen Lonnia  
Chief Licensing Officer, Head of Licensing  
Licensing Service, Sheffield City Council, Block C Staniforth Road Depot, Staniforth Road,  
Sheffield, S9 3HD.

④

# Appendix 'A'

5

# FORD & WARREN

Westgate Point, Westgate, Leeds, LS1 2AX MDX 706968 Leeds  
Email: clientmail@forwarn.com Web Site: http://www.forwarn.com  
Tel (+44) (0)113 243 6601  
Licensing Department Fax (+44) (0)113 234 5249  
General Fax (+44) (0)113 242 0905

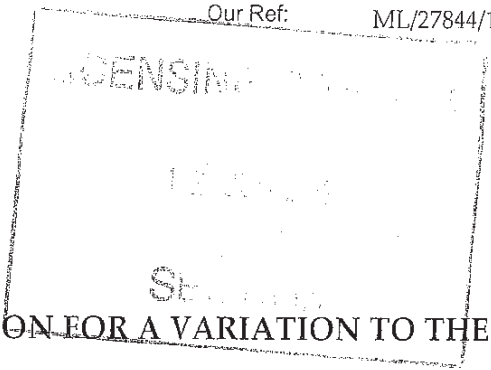
## SPECIAL DELIVERY

Sheffield City Council  
Licensing Services  
Block C  
Staniforth Road Depot  
Staniforth Road  
SHEFFIELD  
S9 3GZ

Your Ref:

Our Ref: ML/27844/1137/700699/JGC

11 June 2012



Dear Sirs

### LICENSING ACT 2003: APPLICATION FOR A VARIATION TO THE PREMISES LICENCE

DOG & PARTRIDGE 56 TRIPPET LANE SHEFFIELD S 1 4EL

We act on behalf of the Applicant for a variation of a premises licence in relation to the above outlet.

We enclose:

- Application Form with related documentation;
- the appropriate fees

We confirm that copies of the application and any enclosures have been sent to:

- Police - South Yorkshire Police Headquarters
- Fire - South Yorkshire Fire Service
- Planning - Sheffield City Council
- Primary Care Trust - The Primary Care Trust
- Environmental Health - Sheffield City Council
- Child Protection - Sheffield City Council
- Health & Safety - Sheffield City Council
- Trading Standards - Sheffield Trading Standards

As you are also a relevant statutory consultee in relation to this Application we enclose a further copy of the application.

A copy of the newspaper in which the advertisement appears, and confirmation of display of advertisement on site, will follow separately.

Kindly acknowledge receipt confirming the date of receipt. Should you wish to discuss the enclosed Application then please contact the writer. We look forward to hearing from you.

**Partners:**  
 Nicholas Collins (Senior)  
 Blaise Smith  
 Peter McWilliams (Managing)  
 Gary Hodgson  
 Iain Davison  
 Mark Crabtree  
 John Coen  
 Philip Taylor  
 John Flint  
 Paul Milligan  
 Frank Sutcliffe  
 Ben Mackenzie  
 Ben Daniel  
 Janice Colley  
 Michelle Mathers  
 Oliver Nelson  
 Lindsay Staddon  
 Simon Robinson  
 Charles Heppenstall  
 Mark Robson

**Associates:**  
 Nigel Price  
 Paul Wilkinson  
 Ben Lowe  
 Nick Felton  
 Elle Wan  
 David Chant  
 Stephen Fallon  
 Chris Luscombe  
 John Robson (Executive)  
 Lionel Marcus (Executive)  
 Patrick Raywood (Executive)

**Chairman:**  
Keith Hearn

**Consultants:**  
 Stephen Kirkbright  
 Edward Brown  
 Gary M Gillman (Barrister & Solicitor - Ontario, and of the Quebec Bar)

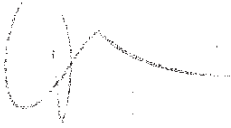
This firm is authorised and regulated by the Solicitors Regulation Authority SRA No. 48427



6

FORD & WARREN

Yours faithfully



MARK LAIRD  
for FORD & WARREN.

ml  
encl

7

Application to vary a premises licence under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form.

If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Punch Taverns PLC

*(Insert name(s) of applicant)*

being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below

Premises licence number	SY 0836 PR
-------------------------	------------

Part 1 – Premises Details

<i>Postal address of premises or, if none, ordnance survey map reference or description</i>			
Dog & Partridge 56 Trippet Lane			
OUR REFERENCE: ML/27844/1137/700699/JGC			
Post town	SHEFFIELD	Post code	S 1 4EL

Telephone number at premises (if any)	
Non-domestic rateable value of premises	£32,500.00



Part 2 - Applicant details

Daytime contact telephone number		01283 501600	
E-mail address (optional)			
Current postal address if different from premises address		Jubilee House Second Avenue	
Post Town	BURTON UPON TRENT	Postcode	DE14 2WF

PART 3 - VARIATION

Please tick yes

Do you want the proposed variation to have effect as soon as possible?

If not do you want the variation to take effect from

*We would like the proposed variation to the layout of the premises to have effect as soon as the alterations have been physically completed and the remaining variations to the licence to have effect as soon as possible.*

Day Month Year

--	--	--	--	--	--	--	--	--	--

Please describe briefly the nature of the proposed variation (Please see guidance note 1)

Vary the layout of the premises as per the plans accompanying this application.  
 Vary the permitted times on Friday and Saturday for all licensable activities to 10:00 until 01:30 plus an additional 30 minutes drinking up time.  
 Add dancing and karaoke as permitted activities with times to match those permitted for other forms of regulated entertainment.  
 Allow the premises to open from 09:00 everyday to serve breakfasts and non alcoholic drinks  
 Remove outdated conditions from licence.

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend

**Part 4 Operating Schedule**

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

Provision of regulated entertainment

Please tick yes

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Provision of entertainment facilities:

- i) making music (if ticking yes, fill in box I)
- j) dancing (if ticking yes, fill in box J)
- k) entertainment of a similar description to that falling within (i) or (j) (if ticking yes, fill in box K)

Provision of late night refreshment (if ticking yes, fill in box L)

Sale by retail of alcohol (if ticking yes, fill in box M)

In all cases complete boxes N, O and P

A

Plays Standard days and timings (please read guidance note 6)			<u>Will the performance of a play take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)		
Mon					
Tue			<u>State any seasonal variations for performing plays</u> (please read guidance note 4)		
Wed					
Thur			<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Fri					
Sat					
Sun					

**B**

Films Standard days and timings (please read guidance note 6)			<u>Will the exhibition of films take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)		
Mon					
Tue					
Wed			<u>State any seasonal variations for the exhibition of films</u> (please read guidance note 4)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sat					
Sun					

C

Indoor sporting events Standard days and timings (please read			<u>Please give further details</u> (please read guidance note 3)
Day	Start	Finish	
Mon			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 4)
Tue			
Wed			
Thur			<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 5)
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 6)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)					
Mon								
Tue								
Wed						<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 4)		
Thur								
Fri								
Sat						<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sun								

E

Live music Standard days and timings (please read guidance note 6)			<u>Will the performance of live music take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)		
Mon	10:00	00:00			
Tue	10:00	00:00			
Wed	10:00	00:00	<u>State any seasonal variations for the performance of live music</u> (please read guidance note 4)		
Thur	10:00	00:00			
Fri	10:00	01:30			
Sat	10:00	01:30	<u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u> (please read guidance note 5) as per existing extensions		
Sun	11:00	00:00			

F

Recorded music Standard days and timings (please read guidance note 6)			Will the playing of recorded music take place <u>indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3)		
Mon	10:00	00:00			
Tue	10:00	00:00	State any seasonal variations for the playing of recorded music (please read guidance note 4)		
Wed	10:00	00:00			
Thur	10:00	00:00	Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 5) as per existing extensions		
Fri	10:00	01:30			
Sat	10:00	01:30			
Sun	11:00	00:00			



G

Performances of dance Standard days and timings (please read guidance note 6)			<u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)		
Mon					
Tue					
Wed			<u>State any seasonal variations for the performance of dance</u> (please read guidance note 4)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sat					
Sun					

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
			Both	<input type="checkbox"/>	
Tue			Please give further details here (please read guidance note 3)		
Wed					
Thur			State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 4)		
Fri					
Sat			Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sun					

I

<b>Provision of facilities for making music</b> Standard days and timings (please read guidance note 6)			<u>Please give a description of the facilities for making music you will be providing</u>		
			<u>Will the facilities for making music be indoors or outdoors or both – please tick</u> (please read guidance note 2)		Indoors <input type="checkbox"/>
					Outdoors <input type="checkbox"/>
					Both <input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3)		
Mon					
Tue					
Wed					
Thur					
Fri					
Sat					
Sun					
			<u>State any seasonal variations for the provision of facilities for making music</u> (please read guidance note 4)		
			<u>Non standard timings. Where you intend to use the premises for provision of facilities for making music at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		

J

<b>Provision of facilities for dancing</b> Standard days and timings (please read guidance note 6)			Will the facilities for dancing be indoors or outdoors or both – please tick (see guidance note 2)	Indoors <input checked="" type="checkbox"/>	
				Outdoors <input type="checkbox"/>	
				Both <input type="checkbox"/>	
Day	Start	Finish	Please give a description of the facilities for dancing you will be providing		
Mon	10:00	00:00	Please give further details here (please read guidance note 3)		
Tue	10:00	00:00			
Wed	10:00	00:00	State any seasonal variations for providing dancing facilities (please read guidance note 4)		
Thur	10:00	00:00			
Fri	10:00	01:30	Non standard timings. Where you intend to use the premises for the provision of facilities for dancing at different times to those listed in the column on the left, please list (please read guidance note 5) as per existing extensions for live/recorded music		
Sat	10:00	01:30			
Sun	11:00	00:00			

K

Provision of facilities for entertainment of a similar description to that falling within i or j Standard days and timings (please read guidance note 6)			<u>Please give a description of the type of entertainment facility you will be providing</u> Karaoke		
Day	Start	Finish	<u>Will the entertainment facility be indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
Mon	10:00	00:00		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue	10:00	00:00	<u>Please give further details here</u> (please read guidance note 3)		
Wed	10:00	00:00			
Thur	10:00	00:00	<u>State any seasonal variations for the provision of facilities for entertainment of a similar description to that falling within i or j</u> (please read guidance note 4)		
Fri	10:00	01:30			
Sat	10:00	01:30	<u>Non standard timings. Where you intend to use the premises for the provision of facilities for entertainment of a similar description to that falling within i or j at different times to those listed in the column on the left, please list</u> (please read guidance note 5) as per existing extensions for live/recorded music		
Sun	11:00	00:00			

L

Late night refreshment Standard days and timings (please read guidance note 6)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start	Finish	Please give further details here (please read guidance note 3)					
Mon								
Tue								
Wed						State any seasonal variations for the provision of late night refreshment (please read guidance note 4)		
Thur								
Fri						Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 5)		
Sat								
Sun								

M

Supply of alcohol Standard days and timings (please read guidance note 6)			Will the supply of alcohol be for consumption (Please tick box) (please read guidance note 7)	On the premises	<input type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 4)		
Mon	10:00	00:00			
Tue	10:00	00:00			
Wed	10:00	00:00			
Thur	10:00	00:00			
Fri	10:00	01:30			
Sat	10:00	01:30			
Sun	11:00	00:00	Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 5) as per existing extensions		

N

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)

AWP machine  
Cigarette machine

O

<b>Hours premises are open to the public</b> Standard days and timings (please read guidance note 6)			<b>State any seasonal variations</b> (please read guidance note 4)
Day	Start	Finish	
Mon	09:00	00:30	
Tue	09:00	00:30	
Wed	09:00	00:30	
Thur	09:00	00:30	
Fri	09:00	02:00	
Sat	09:00	02:00	
Sun	09:00	00:30	
<b>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</b> (please read guidance note 5)			
As per existing extensions			

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking

Conditions numbered 6. 7. 8. 9. 10. 13. 16. and 18. in annex 2 of the premises licence

Please tick yes

- I have enclosed the premises licence
- I have enclosed the relevant part of the premises licence

If you have not ticked one of these boxes please fill in reasons for not including the licence, or part of it, below

Reasons why I have failed to enclose the premises licence or relevant part of premises licence

**The licence was returned to the licensing authority with an earlier application**



P Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

a) General – all four licensing objectives (b,c,d,e) (please read guidance note 9)

As per existing premises licence

b) The prevention of crime and disorder

As per existing premises licence

c) Public safety

As per existing premises licence

d) *The prevention of public nuisance*

As per existing premises licence

e) *The protection of children from harm*

As per existing premises licence

Please tick yes

- I have made or enclosed payment of the fee
- I have sent copies of this application and the plan to responsible authorities and others where applicable
- I understand that I must now advertise my application
- I have enclosed the premises licence or relevant part of it or explanation
- I understand that if I do not comply with the above requirements my application will be rejected

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

Part 5 – Signatures (please read guidance note 10)

SIGNATURE OF APPLICANT (THE CURRENT PREMISES LICENCE HOLDER) OR APPLICANT’S SOLICITOR OR OTHER DULY AUTHORISED AGENT (PLEASE READ GUIDANCE NOTE 11). IF SIGNING ON BEHALF OF THE APPLICANT PLEASE STATE IN WHAT CAPACITY.

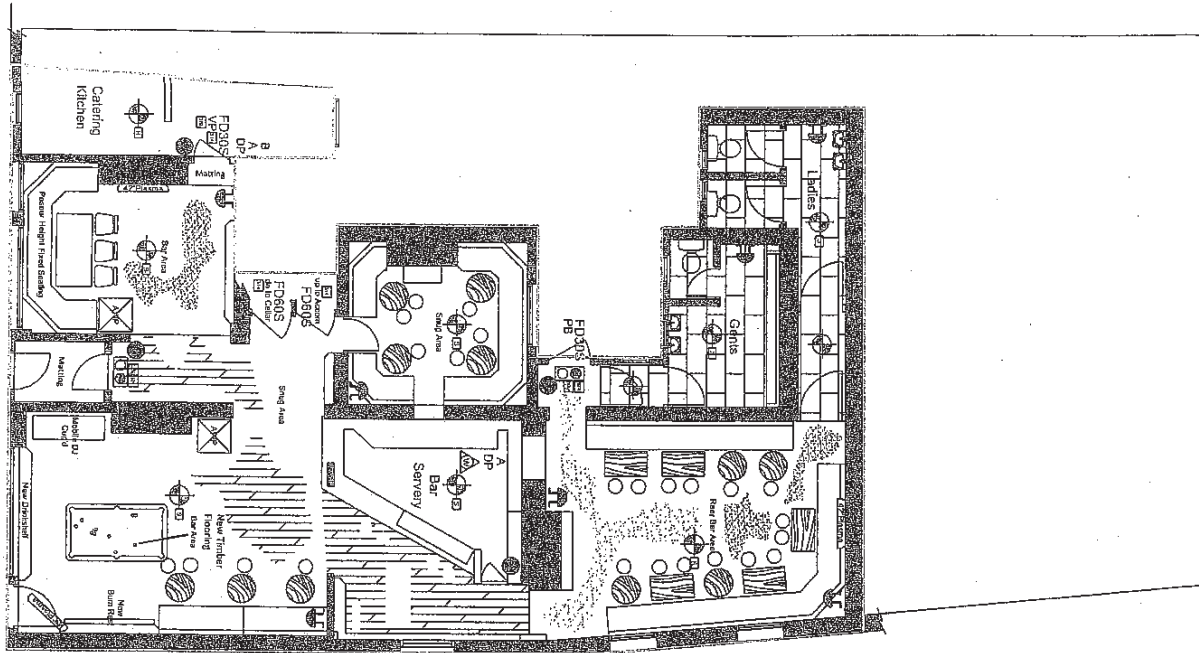
Signature	<i>Fred Williams</i>
Date	11 June 2012
Capacity	Solicitors to applicant

Where the premises licence is jointly held signature of 2nd applicant (the current premises licence holder) or 2nd applicant’s solicitor or other authorised agent (please read guidance note 12). If signing on behalf of the applicant please state in what capacity.

Signature	
Date	
Capacity	

Contact name (where not previously given) and address for correspondence associated with this application (please read guidance note 13)			
Ford & Warren Solicitors Westgate Point Westgate			
Our Ref ML/27844/1137/700699/JGC			
Post town	LEEDS	Post code	LS1 2AX
Telephone number (if any)	0113 243 6601		
If you would prefer us to correspond with you by e-mail your e-mail address (optional) clientmail@forwarn.com			

ml



- FACS 127 hour fire manual floor with translucent strip, smoke sensor and 200 dining outlets.
- FDBS 1 hour fire resistant door with burglar-resistant strip, 15 mins smoke and self-closing action.
- Ares to be covered by emergency lighting.
- Illuminated exit sign.
- Illuminated emergency exit sign.
- VP When panel in door (fire rated in doors).
- PB Push bar type door emergency is emergency exit doors.
- A AFFF type fire extinguisher.
- DP Dry powder type fire extinguisher.
- Break glass fire alarm call point.
- Fire blanket.
- Licensed Area
- Head detector
- Smoke detector
- Water extinguisher
- Sprinkler
- FIRE DOOR KEYS - SHUT NEARS
- FIRE DOOR KEYS - CLEAR NEARS
- Fire exit sign
- Amalgamated with Meters
- Small with Photo

- 1 Provide New Emergency Lighting Installation to cover all public areas, tables, shelves, wall racks and provide wall racks, including illuminated exit signs. Exceptions to initial cover schedule to be confirmed by the client. All installation to be in accordance with BS 5266-1:2001. All installation to be in accordance with BS 5266-1:2001. All installation to be in accordance with BS 5266-1:2001.
- 2 Provide New Fire Alarm System throughout, including manual glass fire alarm call points, alarm bell sounders, (to be suitable in all parts of building), and fire and smoke detectors to be installed in accordance with BS 58-1:2002. All installation to be in accordance with BS 58-1:2002. All installation to be in accordance with BS 58-1:2002.
- 3 Provide AFFF type fire extinguisher and the Sabre / VP provide type fire extinguisher to be installed in accordance with BS 5410:2000.
- 4 All extinguishers, including fire extinguishers, to be fire rated and conform to provide and conform to be in accordance with BS 5410:2000.
- 5 Wall and ceiling lighting to be Class 1 (normally and Class 2 in certain locations and outdoors).
- 6 Means of egress to comply with Building Control / Fire Officers requirements.
- 7 All doors marked FDBS to be 127 hour fire resistant construction and self-closing doors. All doors marked FDBS to be 127 hour fire resistant construction and self-closing doors. All doors marked FDBS to be 127 hour fire resistant construction and self-closing doors.
- 8 All doors marked FDBS to be 1 hour fire resistant construction and self-closing doors. All doors marked FDBS to be 1 hour fire resistant construction and self-closing doors.
- 9 Provide the signs and notices as required by Building Control / Fire Officers.
- 10 Check / approve steel roofs to 1 hour fire resisting standard.
- 11 Check / approve existing ceiling between a basement, cellar and ground floor making areas, and by ground floor ceiling areas and BS1100.
- 12 Upgrade electrical power / lighting circuits to current IEE regulations with INCEC certificates.

GENERAL NOTES:

- 1 Provide New Emergency Lighting Installation to cover all public areas, tables, shelves, wall racks and provide wall racks, including illuminated exit signs. Exceptions to initial cover schedule to be confirmed by the client. All installation to be in accordance with BS 5266-1:2001. All installation to be in accordance with BS 5266-1:2001. All installation to be in accordance with BS 5266-1:2001.
- 2 Provide New Fire Alarm System throughout, including manual glass fire alarm call points, alarm bell sounders, (to be suitable in all parts of building), and fire and smoke detectors to be installed in accordance with BS 58-1:2002. All installation to be in accordance with BS 58-1:2002. All installation to be in accordance with BS 58-1:2002.
- 3 Provide AFFF type fire extinguisher and the Sabre / VP provide type fire extinguisher to be installed in accordance with BS 5410:2000.
- 4 All extinguishers, including fire extinguishers, to be fire rated and conform to provide and conform to be in accordance with BS 5410:2000.
- 5 Wall and ceiling lighting to be Class 1 (normally and Class 2 in certain locations and outdoors).
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- 7 All doors marked FDBS to be 127 hour fire resistant construction and self-closing doors. All doors marked FDBS to be 127 hour fire resistant construction and self-closing doors.
- 8 All doors marked FDBS to be 1 hour fire resistant construction and self-closing doors. All doors marked FDBS to be 1 hour fire resistant construction and self-closing doors.
- 9 Provide the signs and notices as required by Building Control / Fire Officers.
- 10 Check / approve steel roofs to 1 hour fire resisting standard.
- 11 Check / approve existing ceiling between a basement, cellar and ground floor making areas, and by ground floor ceiling areas and BS1100.
- 12 Upgrade electrical power / lighting circuits to current IEE regulations with INCEC certificates.

<p>STEVE OWENS DESIGN ASSOCIATES LTD</p> <p>THE STUDIO 107C WESTGATE WAKEFIELD • WEST YORKSHIRE ENGLAND • WF1 1EL</p> <p>TEL: 01924 372654 WWW.SODA-GROUP.CO.UK</p>	<p>JOB TITLE: The Dog &amp; Partridge, 56 Trippet Lane, Sheffield. S1 4EL</p>	<p>SCALE: 1:100</p>	<p>REVISION: _____</p> <p>REVISION DATE: _____</p>
	<p>DRAWING TITLE: Licensing Layout</p>	<p>DATE: Jun'12</p>	<p>NO DIMENSIONS TO BE SCALED FROM THIS DRAWING. ALL CONTRACTORS MUST VISIT SITE AND CHECKING ALL DIMENSIONS RELATIVE TO THIS WORK. THE DESIGNER MUST BE ADVISED OF ANY DISCREPANCIES IN WRITING.</p>
	<p>DRAWING NUMBER: 035 / L1</p>	<p>DRAWN BY: SJO</p>	



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# Appendix 'B'

**THE LICENSING ACT 2003**

**Premises Licence No: SY 0836 PR**

**ISSUE NO: 4**

The Sheffield City Council being the Licensing Authority under the above Act, hereby grant this licence in accordance with the requirements of the Licensing Act 2003 in respect of and subject to the conditions attached:

**PART 1 – Premises details**

Dog & Partridge  
56 Trippet Lane  
Sheffield  
S1 4EL

**Telephone Number:**

**Where the licence is time limited, the dates:**

Not applicable.

**Licensable activities authorised by the licence and the times the licence authorises the carrying out of licensable activities:**

**1. Provision of regulated entertainment:**

**Live Music**

Indoors

Monday	10:00 to 24:00 hours
Tuesday	10:00 to 24:00 hours
Wednesday	10:00 to 24:00 hours
Thursday	10:00 to 24:00 hours
Friday	10:00 to 01:00 hours the following day
Saturday	10:00 to 01:00 hours the following day
Sunday	11:00 to 24:00 hours

**Recorded Music**

Indoors

SMonday	10:00 to 24:00 hours
Tuesday	10:00 to 24:00 hours
Wednesday	10:00 to 24:00 hours
Thursday	10:00 to 24:00 hours
Friday	10:00 to 01:00 hours the following day
Saturday	10:00 to 01:00 hours the following day
Sunday	11:00 to 24:00 hours
New Years Eve (31.12)	10:00 to 24:00 hours
New Years Day (01.01)	00:00 to 23:00 hours

A further additional hour into the morning following every Friday to Monday inclusive for each May Bank Holiday, Spring/Whitsun Bank Holiday and every August Bank Holiday and every August Bank Holiday Weekend.

A further additional hour into the morning following every Thursday to Monday inclusive for the Easter Bank Holiday weekend.

A further additional hour every Christmas Eve.

**2. Sale by retail of alcohol:**

- a) for consumption on the premises
- b) for consumption off the premises

Monday	10:00 to 24:00 hours
Tuesday	10:00 to 24:00 hours
Wednesday	10:00 to 24:00 hours
Thursday	10:00 to 24:00 hours
Friday	10:00 to 01:00 hours the following day
Saturday	10:00 to 01:00 hours the following day
Sunday	11:00 to 24:00 hours
New Years Eve (31.12)	10:00 to 24:00 hours
New Years Day (01.01)	00:00 to 23:00 hours

A further additional hour into the morning following every Friday to Monday inclusive for each May Bank Holiday, Spring/Whitsun Bank Holiday and every August Bank Holiday and every August Bank Holiday Weekend.

A further additional hour into the morning following every Thursday to Monday inclusive for the Easter Bank Holiday weekend.

A further additional hour every Christmas Eve.

A Further hour every Boxing Day.

**The opening hours of the premises are:**

Monday	10:00 to 00:30 hours the following day
Tuesday	10:00 to 00:30 hours the following day
Wednesday	10:00 to 00:30 hours the following day
Thursday	10:00 to 00:30 hours the following day
Friday	10:00 to 01:30 hours the following day
Saturday	10:00 to 01:30 hours the following day
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New Years Eve (31.12)	10:00 to 24:00 hours
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A further additional hour into the morning following every Friday to Monday inclusive for each May Bank Holiday, Spring/Whitsun Bank Holiday and every August Bank Holiday and every August Bank Holiday Weekend.



A further additional hour into the morning following every Thursday to Monday inclusive for the Easter Bank Holiday weekend.

A further additional hour every Christmas Eve.

A Further hour every Boxing Day.

**PLEASE NOTE:**

In the event, that the hours permitted on this premises licence differ from those authorised on your planning consent, you **MUST ONLY** operate to which ever is the most restrictive permission.

Both Licensing and Planning carry out enforcement activities and if you are found to be in breach of either your premises licence and / or your planning consent, it may result in legal action being taken against you.

**Where the licence authorises supplies of alcohol whether these are on and/or off supplies**

Sale by retail of alcohol for consumption both on and off the premises.

**PART 2**

**Name, (registered) address, telephone number and e-mail (where relevant) of holder of premises licence:**

Punch Taverns Plc  
Jubilee House  
Second Avenue  
Burton Upon Trent  
Staffordshire  
DW14 2WF

**Telephone Number:** 01283 501 600

**Registered number of holder, for example company number, charity number (where applicable):**

03752645

**Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol:**

Mr Paul Simon Ottley  
68 Second Avenue  
Grimsby

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises the supply of alcohol:

Personal Licence Number: PR001313  
Issuing Authority: North Lincolnshire Council

State whether access to the premises by children is restricted or prohibited:

Restricted

This Premises Licence shall be in force from the Second Appointed Day

Issued on: 9<sup>th</sup> November 2005



.....  
Steve Lonnia  
Chief Licensing Officer  
Head of Licensing Services  
On behalf of Sheffield City Council (issuing licensing authority)

Sheffield City Council – For Office use only		
Variation of Premises Licence		
Variation of DPS	3	Granted 22 <sup>nd</sup> July 2011
Transfer of Premises Licence		
Minor Variation		

**Annex 1A – Mandatory Conditions**

**Mandatory Condition 1 (Section 19 ss 2)**

Where a licence authorises the sale of alcohol then no supply of alcohol may be made under the premises licence –

- (a) at a time when there is no designated premises supervisor in respect of the premises licence, or
- (b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.

**Mandatory Condition 2 (Section 19 ss 3)**

Where a licence authorises the sale of alcohol then every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

**Mandatory Condition 3 (Section 20)**

1. Where a premises licence authorises the exhibition of films, the licence includes the following conditions relating to the admission of children to the exhibition:

- (a) The admission of children (under 18) to the exhibition of any film must be restricted in accordance with the classification set by the film classification body (currently the BBFC).
- (b) In a case where there is no classification given by the classification body (the BBFC) the admission of children to the exhibition of any film must be restricted in accordance with any recommendation given by the Licensing Authority.

2. In this section -

“children” means persons aged under 18; and

“film classification body” means the person or persons designated as the authority under section 4 of the Video Recordings Act 1984 (c.39) (authority to determine suitability of video works for classification).

**Mandatory Condition 4 (Section 21)**

Where a premises licence includes a condition that at specified times one or more individuals must be at the premises to carry out a security activity each such individual must be licensed by the Security Industry Authority.

**Annex 1B - Mandatory Conditions effective from 6<sup>th</sup> April 2010:**

These mandatory conditions apply where the licence authorises the supply of alcohol. The conditions in paragraph 1 to 3 do not apply where the licence authorises the sale by retail or supply of alcohol only for consumption off the premises.

1. (1) The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance, or harm to children—

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—

(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or

(ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;

(d) provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where that provision is dependent on—

(i) the outcome of a race, competition or other event or process, or

(ii) the likelihood of anything occurring or not occurring;

(e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.

2. The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).

3. The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.

**Annex 1C - Mandatory Conditions effective from 1st October 2010:**

These mandatory conditions apply where the licence authorises the supply of alcohol. The condition 5 does not apply where the licence authorises the sale by retail or supply of alcohol only for consumption off the premises.

4. (1) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.

(2) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.

5. The responsible person shall ensure that—

(a) Where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—

- (i) beer or cider: ½ pint;
- (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
- (iii) still wine in a glass: 125 ml; and

(b) Customers are made aware of the availability of these measures.

**Annex 2 – Conditions consistent with the operating schedule**

1. To provide Illumination to the exterior areas of the pub.
2. Burglar alarm system in place.
3. Member of the local Pub Watch scheme as long as it remains
4. Under 21 proof of age scheme in operation
5. Notices to be displayed for zero tolerance on drugs.
6. Fire action notices to be posted, and emergency escape routes to be signposted and illuminated as appropriate.
7. All fire fighting equipment is to be serviced annually and there is a contract in place
8. All portable electrical appliances are to be tested annually.
9. To keep electrical and gas certificates current and in place.
10. Certificates relating to conditions 7, 8 or 9 must be kept on the premises and made available for inspection
11. To provide mechanical extraction in both bars.
12. First aid equipment and material is available on the premises.
13. The premises complies with the smoking charter.
14. Downstairs windows are kept closed during opening hours. .
15. No unaccompanied children are allowed. Accompanied children must be off the premises by 20:00 hours.
16. A permanent residual current device (RCD) must protect electrical supply serving musical equipment.
17. No striptease, no nudity
18. Live music, amplified or acoustic, is limited to 2 performers.

**Annex 3 – Conditions attached after a hearing by the licensing authority**

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**Annex 4 – Plans**

Plan Reference: Plan Reference: 700699  
Date: 22.10.04



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**Appendix 1**

**LICENSING ACT 2003**

**Premises Licence Summary**

**ISSUE NO: 4**

The Sheffield City Council being the Licensing Authority under the above Act hereby issue this Premises Licence Summary in respect of:

**Premises licence number SY 0836 PR**

Dog & Partridge  
56 Trippet Lane  
Sheffield  
S1 4EL

**Telephone Number:**

**Where the licence is time limited, the dates:**

N/A

**Licensable activities authorised by the licence:**

**Provision of regulated entertainment:**

**Live Music**

Indoors

Monday	10:00 to 24:00 hours
Tuesday	10:00 to 24:00 hours
Wednesday	10:00 to 24:00 hours
Thursday	10:00 to 24:00 hours
Friday	10:00 to 01:00 hours the following day
Saturday	10:00 to 01:00 hours the following day
Sunday	11:00 to 24:00 hours

**Recorded Music**

Indoors

SMonday	10:00 to 24:00 hours
Tuesday	10:00 to 24:00 hours
Wednesday	10:00 to 24:00 hours
Thursday	10:00 to 24:00 hours
Friday	10:00 to 01:00 hours the following day
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New Years Day (01.01)	00:00 to 23:00 hours

A further additional hour into the morning following every Friday to Monday inclusive for each May Bank Holiday, Spring/Whitsun Bank Holiday and every August Bank Holiday and every August Bank Holiday Weekend.

A further additional hour into the morning following every Thursday to Monday inclusive for the Easter Bank Holiday weekend.

A further additional hour every Christmas Eve.

**2. Sale by retail of alcohol:**

- a) for consumption on the premises
- b) for consumption off the premises

Monday	10:00 to 24:00 hours
Tuesday	10:00 to 24:00 hours
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A further additional hour into the morning following every Friday to Monday inclusive for each May Bank Holiday, Spring/Whitsun Bank Holiday and every August Bank Holiday and every August Bank Holiday Weekend.

A further additional hour into the morning following every Thursday to Monday inclusive for the Easter Bank Holiday weekend.

A further additional hour every Christmas Eve.

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**The opening hours of the premises are:**

Monday	10:00 to 00:30 hours the following day
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New Years Day (01.01)	00:00 to 23:00 hours

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A further additional hour into the morning following every Thursday to Monday inclusive for the Easter Bank Holiday weekend.

A further additional hour every Christmas Eve.

A Further hour every Boxing Day.

**PLEASE NOTE:**

In the event, that the hours permitted on this premises licence differ from those authorised on your planning consent, you **MUST ONLY** operate to which ever is the most restrictive permission.

Both Licensing and Planning carry out enforcement activities and if you are found to be in breach of either your premises licence and / or your planning consent, it may result in legal action being taken against you.

**Where the licence authorises supplies of alcohol whether these are on and/or off premises:**

Sale by retail of alcohol for consumption both on and off the premises.

**Name, (registered) address of holder of premises licence:**

Punch Taverns Plc  
Jubilee House  
Second Avenue  
Burton Upon Trent  
Staffordshire  
DW14 2WF

**Telephone Number:** 01283 501 600

**Registered number of holder, for example company number, charity number (where applicable):**

03752645

**Name of designated premises supervisor where the premises licence authorises the supply of alcohol:**

Mr Paul Simon Ottley

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**State whether access to the premises by children is restricted or prohibited:**

Restricted

**The Premises Licence shall be in force from Second Appointed Day**

**Issued on: 9<sup>th</sup> November 2005**



.....  
**Steve Lonnia**  
**Chief Licensing Officer**  
**Head of Licensing Services**  
**On behalf of Sheffield City Council (issuing licensing authority)**

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# Appendix 'C'

(46)

Business Strategy & Regulation  
Director of Business Strategy & Regulation: Mick Crofts  
Health Protection Service  
2-10 Carbrook Hall Road • Sheffield • S9 2DB  
Fax No. (0114) 273 6464

Officer: Mr S Pitts  
Ref: Dog&Partr/rf

Tel: 0114 273 4616  
Date: 21 June 2012

Ford and Warren Solicitors  
Westgate Point  
Westgate  
LEEDS  
LS1 2AX

FAO: Mark Laird

Dear Sirs

**Licensing Act 2003**  
**Application for a Premises Licence**

**Your Ref: ML/27844/1137/700699/JGC**  
**Premises: Dog & Partridge, 56 Trippet Lane, Sheffield S1 4EL**

I refer to the application concerning the above premises and write to inform you that I am making a formal representation (objection) under the Licensing Act 2003.

I will require the proposed condition set out below to be imposed on the varied premises licence for the promotion of Public Safety.

My representation will be withdrawn subject to the condition being agreed.

1. When dancing is to take place on the premises in an area not previously approved for dancing by the Authority, at least 14 days notice must be given to Environment and Regulatory Services (Health Protection Service) and the Licensing Authority, identifying the area used which should be suitable and adequate in size as the designated dance floor for the intended use and dancing must not take place in that area unless approved by the authority.

I would be grateful if you would confirm, as a matter of urgency, whether or not you are prepared to agree to this condition.

Other issues that require your attention that are not proposed to be conditions:

1. Please provide a copy of the electrical certificate on completion.
2. New floor finishes should be suitable non slip surfaces, a wet pendulum value of 36 should be achievable.
3. Anti slip mats are required at the entrance.

---

Email Address: [HealthProtection@sheffield.gov.uk](mailto:HealthProtection@sheffield.gov.uk)

Visit us at: [www.sheffield.gov.uk/environment/how-we-work/health-protection/](http://www.sheffield.gov.uk/environment/how-we-work/health-protection/)

Large print versions of this letter  
are available by telephoning  
(0114) 273 4415/273 5774

Page 75

- 4. Shelves for drinking glasses should not be located on any proposed dance floor area.

Disabled Access

The City Council encourages the provision of disabled access and facilities to licensed premises within Sheffield and when a new application is being made or when substantial alterations are taking place, reasonable provision must be made under the Disability Discrimination Act 1995 for people to access and use the building and its facilities.

If you require any further information, please do not hesitate to contact me.

Yours faithfully



Mr S R Pitts  
Environmental Health Technician

Copy Via Email      Legal & Governance – Licensing General Section



# Appendix 'D'

49

Rhodes Emma (CEX)

From: Thomas Louise  
Sent: 02 July 2012 12:44  
To: 'kevin\_fletcher@yahoo.co.uk'; Licensing(General); 'Mark.Laird@forwarn.com'  
Subject: Dog & Partridge Trippet Lane Application to vary licence

Application to vary the premise licence ( ref SY1940PR) The Dog & Partridge Trippet Lane S1

This emailed representation is made in accordance with the agreement with the Licensing Authority on the 18th October 2006 to accept representations by email.

I wish to object to the above application on grounds of public nuisance. I am currently investigating allegations of statutory noise nuisance arising from this premises. The complaints concern both music breakout from the premises late at night and noise from patrons outside on the street smoking and waiting for taxis. I have visited the premises and spoken with the DPS and advised him of the complaints and the need for sound attenuation.

The premises require upgrading with respect to sound attenuation, there are gaps under the doors, no effective lobby and the windows are single glazed.

Prior to the current DPS there was no amplified music played at the premises, there was only acoustic music in the rear room at weekends. Complaints were received about noise in the street but not about music breakout.

A planning application was received for the conversion of 3 Bailey Street into residential accommodation several years ago. The noise survey revealed that should the residential development be granted without sound attenuation works to the pub and the proposed residential accommodation the future occupiers would suffer disamenity and possibly statutory noise nuisance. The residential development was granted consent with conditions requiring sound attenuation; however the consent was superseded by an application to convert the building into a laboratory. Should the applicant wish to amend the application or has further information which could assist me in assessing the application for preventing public nuisance, then of course I shall be happy to discuss the application further.

If you wish to discuss the matter then please don't hesitate to contact me.

I shall be on annual leave from 9 - 16 July.

Regards,

Louise Thomas  
Environmental Health Officer  
Environmental Protection Service  
Sheffield City Council  
2-10 Carbrook Hall Rd  
Sheffield  
S9 2DB

Tel : 0114 2053342  
Fax: 0114 2736464

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# Appendix 'E'

From: Murphy Robert (GN CLLR)  
Sent: 10 July 2012 13:30  
To: Licensing(General)  
Subject: Licence Objection

Please accept the following as an objection from myself to the following Licence Application.

Thanks, Rob

### Objection to Licensing application by Dog & Partridge, 56 Trippet Lane, S1 4EL :

I am objecting to application on the grounds of the prevention of crime and disorder, the prevention of public nuisance and public safety.

The premises are directly opposite 28 apartments at the two joined West Point blocks at 33 & 35 Trippet Lane. Next door to the 33 block is Anglo Works, a student block with about 100 residents in about 13 apartments. Those apartments in Anglo Works surround "Maggie May's", a "50s to 80s" music bar which residents have had little disturbance from since it opened in the last year. Prior to that they suffered with the previous bar Alibi with some serious disturbance and incidents with planning conditions flouted.

Across the road 60-90 yards away is Cubana which also has a lot of recorded or live music but which slides open its big french windows on many days and evenings, especially in the summer, allowing noise breakout. This happens every Saturday from 12.30 to 5 pm when the french windows are all opened, the front door is propped open and people come and go through the french windows during the very popular dance classes. Residents hear the shouted instructors instructions and cheering of participants all afternoon. Unlike an increasing number of city centre bars and restaurants, Cubana also opens on Sundays so residents on Trippet Lane suffer noise during days and evenings throughout weekends.

To the other side, also about 60-90 yards away, are the Grapes pub and Dada bar which opens until 0030 at weekends. Residents have not mentioned issues with either of these to me.

For decades, the Dog & Partridge was an Irish pub with a reputation for acoustic sessions in the back room. That Irish pub format has now been moved about 80 yards away to The Grapes. The pub then had new managers for a few months before the current management team came in. The small number of plastic seats and tables outside have remained throughout, continuing a long standing tradition of outdoor pavement drinking from lunchtimes onwards. There is only a front entrance to the pub onto the pavement on Trippet Lane.

The target clientele has now changed with rock nights and karaoke advertised. For Tramlines 2012 they advertise a Rock DJ until 2.30 on Saturday and open mic night to 2pm on Sunday. This application seeks to remove condition 18 "live music, amplified or acoustic, is limited to 2 performers." The signs are that the managers want it to become a late night live or recorded music bar rather than a traditional pub with pub hours.

West Point apartments have good soundproofing provided their windows are closed. However, like everyone they have a need to open windows, especially in the summer. And it appears that noise from the Dog & Partridge is now at new leakout levels which is impacting residents.

I received this e-mail from a West Point resident on 29 June. The resident was unaware then that this application had been submitted. They also want to remain anonymous due to issues involving

previous managers of the Dog & Partridge when they raised issues with them. It has been brought to the attention of Licensing and the police are now following it up :

"I would be grateful if you could help with this. The Dog & Partridge is under new management and over the last few weeks there has been so much noise. There are drinkers outside the pub every night sometimes until the early hours and they make a lot of noise. Also, I have clearly heard foul language on several occasions.

There is noise during the early hours, between 1am and 3am when customers and staff leave by taxi. We have to put up with taxis leaving their engines running, radios playing and customers making a lot of noise when they leave. I have not had a decent night's sleep for weeks.

Over the past few weeks they have had live music and DJs and karaoke singers using microphones and this can clearly be heard in my apartment. Tonight there is loud (live music) - far too loud.

There are restrictions in place at Maggie May's to restrict noise outbreak and customers drinking outside so why are there not similar restrictions in place for the Dog & Partridge? - after all they are directly opposite the West Point development and it is impossible to get away from the noise intrusion.

I had a conversation with Louise Thomas about 18 months ago when a previous licensee moved out of the D&P and asked if the new licensee could be told not to have drinkers outside. Can Louise please look into this?

Can someone please get this noise stopped? It is unreasonable of the licensee to expect residents at West Point to put up with it.

Grateful for anything you can do to help."

This e-mail sums up the issues that I ask Licensing to consider. A tradition of on street drinking that may be quiet and friendly at lunchtime but which brings an increasing risk of noise and anti-social behaviour if allowed to continue into the evening and beyond midnight. A live music and karaoke bar that lacks noise attenuation and which is not doing enough to keep noise within the bar. Or consider its neighbours.

The Dog & Partridge is attracting customers to noisy events suitable for a pub with pub hours where the noise all ends before midnight. I understand that Planning permissions do not apply as the pub pre dates their inception. If it has the powers to do so, Licensing need to look closely at the on street activity at these premises and measures to discourage it. And examine what noise attenuation is required and what must be done to stop noise breakout from the premises.

There are clear concerns about the operation of the pub in recent months. I believe it would totally inappropriate to extend hours at this time. I also believe that the current hours are as late as can be expected to be tolerated by West Point residents, even if the premises were well run in the future by managers who seek to be good neighbours. The managers have a number of issues on which they have to prove themselves and which the council and police need to be reassured on.

So I confirm my objection to this application on the grounds of the prevention of crime and disorder, the prevention of public nuisance and public safety. I also object to the removal of condition 18 - the premises are not currently suitable for live music bands.

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# Appendix 'F'

54

Rhodes Emma (CEX)

**From:** Licensing(General)  
**Sent:** 10 July 2012 17:20  
**To:** 'Amanda Stones'  
**Subject:** RE: Dog & Partridge Pub Licensing application - feedback

Dear Amanda

Thank you for your e-mail.

The Licensing Service do accept representations to applications by e-mail however you must include your home address so it is possible to see whether you live / operate a business in the vicinity of the premises and so we can send you correspondence about any meetings that may be held.

I would be grateful if you could provide this information as soon as possible please.

I have attached a link to the Sheffield City Council web page in relation to information for residents which I hope you will find of use.


<https://www.sheffield.gov.uk/business-economy/licensing/general-licensing/alcohol/licensing-act-2003/information-for-residents.html>

If you have any queries regarding this matter please contact the Licensing Service.

Kind Regards

Emma Rhodes  
Licensing Officer,  
Licensing Service, Sheffield City Council, Block C, Staniforth Road Depot, Staniforth Road,  
Sheffield, S9 3HD.  
Telephone: 0114 2734264 / 2734880  
Fax: 0114 27 35410 Email: Emma.Rhodes@sheffield.gov.uk or  
general.licensing@sheffield.gov.uk.  
Website: www.sheffield.gov.uk

Part or all of the information contained in this document may be subject to legal professional privilege and must not be disclosed without the prior consent of Legal & Governance Services. It may be exempt from disclosure by virtue of Section 42 of the Freedom of Information Act 2000 and Para 10, Sch 7 of the Data Protection Act 1998

 Please don't print this e-mail unless you really need to

**From:** Amanda Stones [REDACTED]  
**Sent:** 10 July 2012 16:16  
**To:** Licensing(General)  
**Cc:** [REDACTED]  
**Subject:** Dog & Partridge Pub Licensing application - feedback

(55)

Dear Sir/Madam,

I've received a couple of letters regarding extending the opening hours to the pub directly opposite the apartments where I live.

Currently, I often go to sleep with the extremely loud noise/conversations and sometimes music coming from the pub (often people standing outside the pub), and have to sleep with the window closed if I want to dull the sound, eventually people go home etc... I feel by extending the opening hours it would draw more crowds to the pub due to late licensing and therefore increase the potential to have disturbed sleep. I understand the need to look for ways to build a business, but it's already a street busy with raucous nightlife, and I would prefer if this didn't extend into the early hours when people have to get up very early to work often on a weekend.

Kind regards

Amanda



Rhodes Emma (CEX)

56

From: Licensing(General)  
Sent: 12 July 2012 09:08  
To: Rhodes Emma (CEX)  
Subject: FW: Dog & Partridge Pub Licensing application - feedback

-----Original Message-----

From: Amanda Stones [REDACTED]  
Sent: 12 July 2012 08:22  
To: Licensing(General)  
Subject: Re: Dog & Partridge Pub Licensing application - feedback

Hi Emma,

Thanks for your quick reply. I live over the road at Westpoint, [REDACTED] Trippet Lane, S1 4EF, but I'd prefer email please for any correspondence.

Kind regards

Amanda

---

From: Licensing(General) <General.Licensing@sheffield.gov.uk>  
To: 'Amanda Stones' [REDACTED]  
Sent: Tuesday, July 10, 2012 5:19 PM  
Subject: RE: Dog & Partridge Pub Licensing application - feedback

Dear Amanda

Thank you for your e-mail.

The Licensing Service do accept representations to applications by e-mail however you must include your home address so it is possible to see whether you live / operate a business in the vicinity of the premises and so we can send you correspondence about any meetings that may be held.

I would be grateful if you could provide this information as soon as possible please.

I have attached a link to the Sheffield City Council web page in relation to information for residents which I hope you will find of use.

<https://www.sheffield.gov.uk/business-economy/licensing/general-licensing/beer/beer-licensing-act-2003/information-for-residents.html>

If you have any queries regarding this matter please contact the Licensing Service.

Kind Regards

Emma Rhodes

Licensing Officer,

Licensing Service, Sheffield City Council, Block C, Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD.

Telephone: 0114 2734264 / 2734880

Fax: 0114 27 35410 Email: Emma.Rhodes@sheffield.gov.uk or

general.licensing@sheffield.gov.uk.

Website: www.sheffield.gov.uk

(57)

Part or all of the information contained in this document may be subject to legal professional privilege and must not be disclosed without the prior consent of Legal & Governance Services. It may be exempt from disclosure by virtue of Section 42 of the Freedom of Information Act 2000 and Para 10, Sch 7 of the Data Protection Act 1998 P Please don't print this e-mail unless you really need to

---

From: Amanda Stones [REDACTED]  
Sent: 10 July 2012 16:16  
To: Licensing(General)  
Cc: [REDACTED]  
Subject: Dog & Partridge Pub Licensing application - feedback

Dear Sir/Madam,

I've received a couple of letters regarding extending the opening hours to the pub directly opposite the apartments where I live.

Currently, I often go to sleep with the extremely loud noise/conversations and sometimes music coming from the pub (often people standing outside the pub), and have to sleep with the window closed if I want to dull the sound, eventually people go home etc... I feel by extending the opening hours it would draw more crowds to the pub due to late licensing and therefore increase the potential to have disturbed sleep. I understand the need to look for ways to build a business, but it's already a street busy with raucous nightlife, and I would prefer if this didn't extend into the early hours when people have to get up very early to work often on a weekend.

Kind regards

Amanda

This Email, and any attachments, may contain non-public information and is intended solely for the individual(s) to whom it is addressed. It may contain sensitive or protectively marked material and should be handled accordingly. If this Email has been misdirected, please notify the author immediately. If you are not the intended recipient you must not disclose, distribute, copy, print or rely on any of the information contained in it or attached, and all copies must be deleted immediately. Whilst we take reasonable steps to try to identify any software viruses, any attachments to this Email may nevertheless contain viruses which our anti-virus software has failed to identify. You should therefore carry out your own anti-virus checks before opening any documents. Sheffield City Council will not accept any liability for damage caused by computer viruses emanating from any attachment or other document supplied with this e-mail

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Rhodes Emma (CEX)

From: Katy Byrne [REDACTED]  
Sent: 02 July 2012 14:43  
To: Licensing(General)  
Cc: [REDACTED]  
Subject: Dog & Partridge Application to Extend Hours

To Whom It May Concern,

We would like to object to the application to extend the hours of the Dog & Partridge pub at 56 Trippet Lane, S1 4EL.

We understand that Trippet Lane is a city centre street, and accept occasional noise from traffic and people walking by, but the recent noises throughout some nights coming from the Dog & Partridge pub goes beyond this and has been on the increase following its recent new management.

Due to the type of premises, it doesn't have a beer garden. This results in groups of customers smoking and drinking on the front pavement which is almost under our bedroom window. They can already become quite rowdy and loud, stopping us from opening our bedroom windows at night to prevent smoke and noise entering our room. This has all been on their current opening license. If they were to obtain extended hours it would lead to the clientèle becoming more inebriated which could lead to them becoming louder, more boisterous, and potentially bring more violence on our street.

We have already complained to Sheffield Environment Health through the 101 service regarding noise on Friday & Saturday nights from their music/DJ system going on until almost 1am. The noise consists of elevated bass settings, hearing DJ "MC'ing" and occasionally being able to hear a song clearly. We know that we are not the only residents on Trippet Lane to have complained about this, leading to the Environmental Health Service themselves to object to these plans.

Trippet Lane could almost be classed as a residential street, with 3 blocks of flats directly on Trippet Lane containing at least 12 apartments each, as well as flats further behind as part of the West Point complex. We understand that there have also been plans submitted for land at the end of Trippet Lane to be made into more flats. We have enjoyed living on Trippet Lane for over 2 years, but if these extended hours become a reality then it will result in a knock-on affect to residents health and stress levels and potentially lead to residents moving out, leaving empty flats in the middle of the city centre.

Regards,

Katy Byrne  
Apartment [REDACTED] 35 Trippet Lane  
S1 4EJ

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Rhodes Emma (CEX)

From: Licensing(General)  
Sent: 02 July 2012 09:13  
To: Rhodes Emma (CEX)  
Subject: FW: Dog & Partridge Pub, 56 Trippet Lane, Sheffield, S1 4EL - Licensing Application  
Importance: High

-----Original Message-----

From: maz adam iqbal [REDACTED]  
Sent: 29 June 2012 20:17  
To: Licensing(General)  
Subject: RE: Dog & Partridge Pub, 56 Trippet Lane, Sheffield, S1 4EL - Licensing Application

Further to my email below, I object on the grounds of prevention of crime, disorder (in particular), public safety and public nuisance (in particular).

Extending the opening hours of a pub surrounded by residential apartments will cause issues in relation to noise (public nuisance) and as Trippet Lane is not a heavy football area if drunks from the pub cause issues it is less likely to be safe for residents when no one is able to assist them (disorder & public safety).

Many residents already have issues with drunks and loud behaviour with the current opening hours

---

From: [REDACTED]  
To: general.licensing@sheffield.gov.uk  
Subject: RE: Dog & Partridge Pub, 56 Trippet Lane, Sheffield, S1 4EL - Licensing Application  
Date: Fri, 29 Jun 2012 13:23:21 +0100

RE: Dog & Partridge Pub, 56 Trippet Lane, Sheffield, S1 4EL

This pub has put in a licensing application to extend its hours, play live music and karaoke.

I am object to the granting of the conditions advertised as I believe it will have a detrimental affect on my property and my home life.

The noise of live music and karaoke along with extended hours will mean more people sitting

outside the pub - they are a generally loud group of people

(60)

The noise from music from The Grapes on Trippett Lane already can be heard down at Mandale House - I am on the 5th floor but the music is easily heard downhill and is frustrating when one opens a window

Regards

Maz Adam Iqbal  
LLB (Hons) PGDip, MCI Arb, CeMAP  
Adjudicator, Barrister, Mediator, Independent Mortgage Advisor

"Yorkshire 42 Under Forty Two" 2011 Insider List

Compilation of the next generation of up and coming Business Leaders in Yorkshire & The Humber

\*\*\*\*\*

This e-mail and its attachments are confidential and are intended for the above named recipient only. If this has come to you in error, please notify the sender immediately and delete this e-mail from your system. You must take no action based on this, nor must you copy or disclose it or any part of its contents to any person or organisation

(61)

# Appendix 'G'



**Notice of hearing of representations  
in respect of the following application:  
LA03 Application to Vary a Premises Licence**

Ford and Warren Solicitors  
Westgate Point  
Westgate  
Leeds  
LS1 2AX.

The Sheffield City Council being the licensing authority, on the **12 June 2012** received an application in respect of the premises known as **Dog & Partridge, 56 Trippet Lane, Sheffield, S1 4EL.**

During the consultation period, the Council received representations from the following:

- Health and Safety
- Environmental Protection Services
- Local Councillor
- Local Residents

on the likely effect of this application on the promotion of the licensing objectives, should it be granted.

The Council now **GIVES YOU NOTICE** that representations will be considered at a hearing to be held in a meeting room at Sheffield City Council, The Town Hall, Pinstone Street, Sheffield S1 2HH, on the **31 July 2012 at 11am**; following which the Council will issue a notice of determination of the application.

The documents which accompany this notice are the relevant representations which have been made, as defined in Section 35(5) of the Act.

The particular points on which the Council considers that it will want clarification at the hearing from a party are as follows:

- 1) Your response to the representations made, upon which you may ask and be asked questions by the parties to the hearing.
- 2) You may also be asked questions by the parties to the hearing, relating to your application for a licence.

Please complete the attached form LAR1 and return it to: **Licensing Service, Sheffield City Council, Block C Staniforth Road Depot, Staniforth Road, Sheffield S9 3HD**, within five (5) working days before the day or the first day on which the hearing is to be held.

Dated:

Signed: \_\_\_\_\_  
The officer appointed for this purpose  
Licensing Officer, Place Portfolio

Please address any communications to: Licensing Service, Sheffield City Council Block C Staniforth Road Depot, Staniforth Road Sheffield, S9 3HD.



**Notice of hearing of representations  
in respect of the following application:  
LA03 Application to Vary a Premises Licence**

Mr Steve Pitts  
2-10 Carbrook Hall Road  
Sheffield  
S9 2DB

The Sheffield City Council being the licensing authority, on the **12 June 2012** received an application in respect of the premises known as **Dog & Partridge, 56 Trippet Lane, Sheffield, S1 4EL**.

During the consultation period, the Council received representations from the following:

- Health and Safety
- Environmental Protection Services
- Local Councillor
- Local Residents

on the likely effect of this application on the promotion of the licensing objectives, should it be granted.

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The documents which accompany this notice are the relevant representations which have been made, as defined in Section 35(5) of the Act.

The particular points on which the Council considers that it will want clarification at the hearing from a party are as follows:

- 1) The representations you have made with reference to these particular premises and the four core objectives.
- 2) You may also be asked questions by the parties to the hearing, relating to your representations.

Please complete the attached form LAR1 and return it to: **Licensing Service, Sheffield City Council, Block C Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD, within five (5) working days before the day or the first day on which the hearing is to be held.**

Dated:

Signed: \_\_\_\_\_

The officer appointed for this purpose  
Licensing Officer, Development Services

Please address any communications to: Licensing Service, Sheffield City Council, Block C Staniforth Road Depot, Staniforth Road Sheffield, S9 3HD.





**Notice of hearing of representations  
in respect of the following application:  
LAU3 Application to Vary a Premises Licence**

Ms Louise Thomas  
Sheffield City Council  
2-10 Carbrook Hall Road  
Sheffield  
S9 2DB

The Sheffield City Council being the licensing authority, on the **12 June 2012** received an application in respect of the premises known as **Dog & Partridge, 56 Trippet Lane, Sheffield, S1 4EL**.

During the consultation period, the Council received representations from the following:

- Health and Safety
- Environmental Protection Services
- Local Councillor
- Local Residents

on the likely effect of this application on the promotion of the licensing objectives, should it be granted.

The Council now **GIVES YOU NOTICE** that representations will be considered at a hearing to be held in a meeting room at Sheffield City Council, The Town Hall, Pinstone Street, Sheffield S1 2HH, on the **31 July 2012 at 11am**; following which the Council will issue a notice of determination of the application.

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- 1) The representations you have made with reference to these particular premises and the four core objectives.
- 2) You may also be asked questions by the parties to the hearing, relating to your representations.

Please complete the attached form LAR1 and return it to: **Licensing Service, Sheffield City Council, Block C Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD, within five (5) working days before the day or the first day on which the hearing is to be held.**

Dated:

Signed: \_\_\_\_\_

The officer appointed for this purpose  
Licensing Officer, Development Services

Please address any communications to: Licensing Service, Sheffield City Council, Block C Staniforth Road Depot, Staniforth Road Sheffield, S9 3HD.



**Notice of hearing of representations  
in respect of the following application:  
LA03 Application to Vary a Premises Licence**

Clr Robert Murphy  
C/o Town Hall  
Pinstone Street  
Sheffield  
S1 2HH

The Sheffield City Council being the licensing authority, on the **12 June 2012** received an application in respect of the premises known as **Dog & Partridge, 56 Trippet Lane, Sheffield, S1 4EL.**

During the consultation period, the Council received representations from the following:

- Health and Safety
- Environmental Protection Services
- Local Councillor
- Local Residents

on the likely effect of this application on the promotion of the licensing objectives, should it be granted.

The Council now **GIVES YOU NOTICE** that representations will be considered at a hearing to be held in a meeting room at Sheffield City Council, The Town Hall, Pinstone Street, Sheffield S1 2HH, on the **31 July 2012 at 11am**; following which the Council will issue a notice of determination of the application.

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The particular points on which the Council considers that it will want clarification at the hearing from a party are as follows:

- 1) The representations you have made with reference to these particular premises and the four core objectives.
- 2) You may also be asked questions by the parties to the hearing, relating to your representations.

Please complete the attached form LAR1 and return it to **Licensing Service, Sheffield City Council Block C, Staniforth Road Depot Staniforth Road Sheffield S9 3GZ**, within five (5) working days before the day or the first day on which the hearing is to be held.

Dated:

Signed: \_\_\_\_\_

The officer appointed for this purpose  
Licensing Officer, Development Services

**NOTES**

**Right of attendance, assistance and representation**



**Notice of hearing of representations  
in respect of the following application:  
LA03 Application to Vary a Premises Licence**

The Objector.

The Sheffield City Council being the licensing authority, on the **12 June 2012** received an application in respect of the premises known as **Dog & Partridge, 56 Trippet Lane, Sheffield, S1 4EL**

During the consultation period, the Council received representations from the following:

- Health and Safety
- Environmental Protection Services
- Local Councillor
- Local Residents

on the likely effect of this application on the promotion of the licensing objectives, should it be granted.

The Council now **GIVES YOU NOTICE** that representations will be considered at a hearing to be held in a meeting room at Sheffield City Council, The Town Hall, Pinstone Street, Sheffield S1 2HH, on the **31 July 2012 at 11am**; following which the Council will issue a notice of determination of the application.

The documents which accompany this notice are the relevant representations which have been made, as defined in Section 35(5) of the Act.

The particular points on which the Council considers that it will want clarification at the hearing from a party are as follows:

- 1) The representations you have made with reference to these particular premises and the four core objectives.
- 2) You may also be asked questions by the parties to the hearing, relating to your representations.

Please complete the attached form LAR1 and return it to: **Licensing Service, Sheffield City Council, Block C, Staniforth Road Depot, Staniforth Road, Sheffield, S9 3GZ, within (5) working days before the day or the first day on which the hearing is to be held.**

Dated:

Signed: \_\_\_\_\_

The officer appointed for this purpose  
Licensing Officer, Development Services

Please address any communications to: Licensing Service, Sheffield City Council Block C, Staniforth Road Depot Staniforth Road Sheffield S9 3GZ.

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# Appendix 'H'



**Notice of hearing of representations  
in respect of the following application:  
LA03 Application to Vary a Premises Licence**

Ford and Warren Solicitors  
Westgate Point  
Westgate  
Leeds  
LS1 2AX.

The Sheffield City Council being the licensing authority, on the **12 June 2012** received an application in respect of the premises known as **Dog & Partridge, 56 Trippet Lane, Sheffield, S1 4EL.**

During the consultation period, the Council received representations from the following:

- Health and Safety
- Environmental Protection Services
- Local Councillor
- Local Residents

on the likely effect of this application on the promotion of the licensing objectives, should it be granted.

The Council now **GIVES YOU NOTICE** that representations will be considered at a hearing to be held in a meeting room at Sheffield City Council, The Town Hall, Pinstone Street, Sheffield S1 2HH, on the **31 July 2012 at 11am**; following which the Council will issue a notice of determination of the application.

The documents which accompany this notice are the relevant representations which have been made, as defined in Section 35(5) of the Act.

The particular points on which the Council considers that it will want clarification at the hearing from a party are as follows:

- 1) Your response to the representations made, upon which you may ask and be asked questions by the parties to the hearing.
- 2) You may also be asked questions by the parties to the hearing, relating to your application for a licence.

Please complete the attached form LAR1 and return it to: **Licensing Service, Sheffield City Council, Block C Staniforth Road Depot, Staniforth Road, Sheffield S9 3HD**, within five (5) working days before the day or the first day on which the hearing is to be held.

Dated:

Signed: \_\_\_\_\_

The officer appointed for this purpose  
Licensing Officer, Place Portfolio

Please address any communications to: Licensing Service, Sheffield City Council Block C Staniforth Road Depot, Staniforth Road Sheffield, S9 3HD.

## NOTES

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### Right of attendance, assistance and representation

15. Subject to regulations 14(2) and 25, a party may attend the hearing and may be assisted or represented by any person whether or not that person is legally qualified.

### Representations and supporting information

16. At the hearing a party shall be entitled to –
- (a) in response to a point upon which the authority has given notice to a party that it will want clarification under regulation 7(1)(d), give further information in support of their application, representations or notice (as applicable),
  - (b) if given permission by the authority, question any other party; and
  - (c) address the authority

### Failure of parties to attend the hearing

20. – (1) If a party has informed the authority that he does not intend to attend or be represented at a hearing, the hearing may proceed in his absence.
- (2) If a party who has not so indicated fails to attend or be represented at a hearing the authority may:–
- (a) where it considers it to be necessary in the public interest, adjourn the hearing to a specified date, or
  - (b) hold the hearing in the party's absence.
- (3) Where the authority holds the hearing in the absence of a party, the authority shall consider at the hearing the application, representations or notice made by that party.
- (4) Where the authority adjourns the hearing to a specified date it must forthwith notify the parties of the date, time and place to which the hearing has been adjourned.

### Procedure at hearing

21. Subject to the provisions of the Regulations, the authority shall determine the procedure to be followed at the hearing.
22. At the beginning of the hearing, the authority shall explain to the parties the procedure which it proposes to follow at the hearing and shall consider any request made by a party under regulation 8(2) for permission for another person to appear at the hearing, such permission shall not be unreasonably withheld.
23. A hearing shall take the form of a discussion led by the authority and cross-examination shall not be permitted unless the authority considers that cross-examination is required for it to consider the representations, application or notice as the case may require.
24. The authority must allow the parties an equal maximum period of time in which to exercise their rights provided for at regulation 16.
25. The authority may require any person attending the hearing who in their opinion is behaving in a disruptive manner to leave the hearing and may –
- (a) refuse to permit that person to return, or
  - (b) permit him to return only on such conditions as the authority may specify,
- but such a person may, before the end of the hearing, submit to the authority in writing any information which they would have been entitled to give orally had they not been required to leave.

Licensing Act 2003 – Hearing Procedure – Regulation 7 (1)

This procedure has been drawn up in accordance with the Licensing Act 2003 to assist those parties attending Licensing Committee hearings.

1. The hearing before the Council is Quasi Judicial.
  2. The Chair of the Licensing Committee will introduce the Committee and ask officers to introduce themselves.
  3. The Chair will ask the applicants to formally introduce themselves.
  4. The Solicitor to the Committee will outline the procedure to be followed at the hearing.
  5. Hearing Procedure:-
    - (a) The Licensing Officer will introduce the report.
    - (b) Questions concerning the report can be asked both by Members and the applicant.
    - (c) The Licensing Officer will introduce in turn representatives for the Responsible Authority and Interested Parties who will be asked to detail their relevant representations.
    - (d) Members may ask questions of those parties
    - (e) With the leave of the Chair the applicant or his representative may cross examine the representatives of the Responsible Authorities and Interested Parties.
    - (f) The applicant/licensee (or his/her nominated representative) will then be asked to:-
      - (i) detail the application;
      - (ii) provide clarification on the application and respond to the representations made.
    - (g) The applicant/licensee (or his/her nominated representative) may then be asked questions by members and with the leave of the Chair from the other parties present.
    - (h) The applicant will then be given the opportunity to sum up the application.
    - (i) The Licensing Officer will then detail the options.
    - (j) There will then be a private session for members to take legal advice and consider the application.
  6. The decision of the Licensing Committee will be given in accordance with the requirements of the Licensing Act 2003 and regulations made there under.
- NB:
- 1) At any time in the Licensing Process Members of the Committee may request legal advice from the Solicitor to the Committee. This advice may be given in open session or in private.
  - 2) The Committee Hearing will be held in public unless and in accordance with the Regulations the Committee determine that the public should be excluded.



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**Notice of actions following receipt of notice of hearing**

To Licensing Service,  
Sheffield City Council  
Block C Staniforth Road Depot  
Staniforth Road  
Sheffield  
S9 3HD

I

Of Ford and Warren Solicitors  
Westgate Point  
Westgate  
Leeds  
LS1 2AX.

hereby confirm that I have received the Notice of Hearing dated and notify you as follows  
(please complete):

- I intend to attend the hearing
- I do not intend to attend the hearing
- I intend to be represented at the hearing by: .....
- I do not intend to be represented at the hearing by: .....
- I consider the hearing to be unnecessary because: .....
- I request that .....should appear at the hearing and set out below the point or points on which this person may be able to assist the authority in relation to this application, representations or notice of the party making the request.

Dated: ..... Signed: .....

Please see Regulation 8 overleaf

Please complete this form and return it to: Licensing Service, Sheffield City Council, Block C Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD.



## Regulation 8

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- (1) A party shall give to the authority within the period of time provided for in the following provisions of this regulation a notice stating –
  - (a) whether he intends to attend or be represented at the hearing;
  - (b) whether he considers a hearing to be unnecessary
- (2) In a case where a party wishes any other person (other than the person he intends to represent him at the hearing) to appear at the hearing, the notice referred to in paragraph (1) shall contain a request for permission for such other person to appear at the hearing accompanied by details of the name of that person and a brief description of the point or points on which that person may be able to assist the authority in relation to the application, representations or notice of the party making the request.
- (3) In the case of a hearing under –
  - (a) section 48(3)(a) (cancellation of interim authority notice following police objection), or
  - (b) section 105(2)(a) (counter notice following police objection to temporary event notice),

the party shall give the notice no later than one working day before the day or the first day on which the hearing is to be held.

- (4) In the case of a hearing under –
  - (a) section 167(5)(a) (review of premises licence following closure order),
  - (b) paragraph 4(3)(a) of Schedule 8 (determination of application for conversion of existing licence), paragraph 16(3)(a) of Schedule 8 (determination of application for conversion of existing club certificate)
  - (c) paragraph 26(3)(a) of Schedule 8 (determination of application by holder of justices' licence for grant of personal licence),

the party shall give the notice no later than two working days before the day or the first day on which the hearing is to be held.

- (5) In any other case, the party shall give the notice no later than five working days before the day or the first day on which the hearing is to be held.

